

# 103

June 15, 2018 Letting

## Notice to Bidders, Specifications and Proposal



**Illinois Department  
of Transportation**

Springfield, Illinois 62764

**Contract No. 62G31  
Various Counties  
Section 2018-005TR  
Various Routes  
District 1 Construction Funds**

Prepared by

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Checked by

(Printed by authority of the State of Illinois)



## NOTICE TO BIDDERS

**1. TIME AND PLACE OF OPENING BIDS.** Electronic bids are to be submitted to the electronic bidding system (iCX-Integrated Contractors Exchange). All bids must be submitted to the iCX system prior to 10:00 a.m. June 15, 2018 prevailing time at which time the bids will be publicly opened from the iCX SecureVault.

**2. DESCRIPTION OF WORK.** The proposed improvement is identified and advertised for bids in the Invitation for Bids as:

**Contract No. 62G31  
Various Counties  
Section 2018-005TR  
Various Routes  
District 1 Construction Funds**

**Dead tree removal along expressway and arterial routes.**

**3. INSTRUCTIONS TO BIDDERS.** (a) This Notice, the invitation for bids, proposal and letter of award shall, together with all other documents in accordance with Article 101.09 of the Standard Specifications for Road and Bridge Construction, become part of the contract. Bidders are cautioned to read and examine carefully all documents, to make all required inspections, and to inquire or seek explanation of the same prior to submission of a bid.

(b) State law, and, if the work is to be paid wholly or in part with Federal-aid funds, Federal law requires the bidder to make various certifications as a part of the proposal and contract. By execution and submission of the proposal, the bidder makes the certification contained therein. A false or fraudulent certification shall, in addition to all other remedies provided by law, be a breach of contract and may result in termination of the contract.

**4. AWARD CRITERIA AND REJECTION OF BIDS.** This contract will be awarded to the lowest responsive and responsible bidder considering conformity with the terms and conditions established by the Department in the rules, Invitation for Bids and contract documents. The issuance of plans and proposal forms for bidding based upon a prequalification rating shall not be the sole determinant of responsibility. The Department reserves the right to determine responsibility at the time of award, to reject any or all proposals, to readvertise the proposed improvement, and to waive technicalities.

By Order of the  
Illinois Department of Transportation

Randall S. Blankenhorn,  
Secretary

INDEX  
FOR  
SUPPLEMENTAL SPECIFICATIONS  
AND RECURRING SPECIAL PROVISIONS

Adopted January 1, 2018

This index contains a listing of SUPPLEMENTAL SPECIFICATIONS and frequently used RECURRING SPECIAL PROVISIONS.

ERRATA Standard Specifications for Road and Bridge Construction (Adopted 4-1-16) (Revised 1-1-18)

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## **STATE OF ILLINOIS**

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### **SPECIAL PROVISIONS**

The following Special Provisions supplement the "Standard Specifications for Road and Bridge Construction," adopted April 1, 2016, the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways," and the "Manual of Test Procedures for Materials" in effect on the date of invitation for bids, and the "Supplemental Specifications and Recurring Special Provisions," indicated on the Check Sheet included herein which apply to and govern the tree removal and restoration of landscape along Various Routes, Section 2018-005TR, Various Counties, Contract No. 62G31 and in case of conflict with any part or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

Various Routes  
Section 2018-005TR  
Various Counties  
Contract No. 62G31

### **LOCATION OF PROJECT**

This work is located within the right-of-way limits of State maintained routes located in District One as determined by the Department. It is estimated that the work will be distributed District wide within the counties of Cook, DuPage, Kane, Lake, McHenry, and Will.

It is not possible to furnish the contractor with detailed plans due to the nature of this project. The Contractor is hereby informed and shall understand that the locations of the trees that are to be removed and restoration work will be determined by the Engineer. The intent of this contract is to remove trees and restore areas in close proximity to a given geographical area (i.e., county or route), when possible, however, on occasion the Contractor may be issued work orders to remove single trees and restoration work in remote areas.

### **DESCRIPTION OF PROJECT**

The work to be completed under this contract consists of removing dead, dying, diseased and hazardous trees including landscape restoration on a work order basis.

### **COMPLETION DATE**

The Contractor shall schedule his/her operations in order to complete all work orders issued during the Term of the Contract, including all clean-up work on or before December 31, 2021 except as specified herein and referred to as the overall completion date for the project.

Article 108.09 of the Standard Specifications, or the Special Provision for "Failure to Complete the Work on Time", if included in this Contract, shall apply to the interim completion dates and completion date.

The contract shall include interim completion dates to complete all work orders issued during each of the phases. The interim completion dates are as follow:

#### **INTERIM COMPLETION DATE FOR PHASE I WORK**

The Contractor shall schedule his/her operations in order to complete all Phase I work orders issued prior to 60 days before the interim completion date and open all roadways to traffic on or before June 30, 2019.

The special provision for Failure to Complete Work on Time shall apply to Phase I completion date.

#### **INTERIM COMPLETION DATE FOR PHASE II WORK**

The Contractor shall schedule his/her operations in order to complete all Phase II work orders issued prior to 60 days before the interim completion date and open all roadways to traffic on or before December 31, 2019.

The special provision for Failure to Complete Work on Time shall apply to Phase II completion date.

#### **INTERIM COMPLETION DATE FOR PHASE III WORK**

The Contractor shall schedule his/her operations in order to complete all Phase III work orders issued prior to 60 days before the interim completion date and open all roadways to traffic on or before June 30, 2020.

The special provision for Failure to Complete Work on Time shall apply to Phase III completion date.

#### **INTERIM COMPLETION DATE FOR PHASE IV WORK**

The Contractor shall schedule his/her operations in order to complete all Phase IV work orders issued prior to 60 days before the interim completion date and open all roadways to traffic on or before December 31, 2020.

The special provision for Failure to Complete Work on Time shall apply to Phase IV completion date.

#### **INTERIM COMPLETION DATE FOR PHASE V WORK**

The Contractor shall schedule his/her operations in order to complete all Phase V work orders issued prior to 60 days before the interim completion date and open all roadways to traffic on or before June 30, 2021.

The special provision for Failure to Complete Work on Time shall apply to Phase V completion date.

#### **INTERIM COMPLETION DATE FOR PHASE VI WORK**

The Contractor shall schedule his/her operations in order to complete all Phase VI work orders issued prior to 60 days before the interim completion date and open all roadways to traffic on or before December 31, 2021.

The special provision for Failure to Complete Work on Time shall apply to Phase VI completion date.

#### **FAILURE TO COMPLETE LANDSCAPE CONSTRUCTION**

Should the Contractor fail to complete the Phase I work on or before the completion date stipulated in the Contract, or within such extended time as may have been allowed by the Engineer, the Contractor shall be liable to the Department in the amount of \$750.00 not as a penalty but as liquidated damages, for each calendar day or portion thereof, of overrun in the Phase I time or such extended time as may have been allowed.

Should the Contractor fail to complete the Phase II work on or before the completion date stipulated in the Contract, or within such extended time as may have been allowed by the Engineer, the Contractor shall be liable to the Department in the amount of \$750.00 not as a penalty but as liquidated damages, for each calendar day or portion thereof, of overrun in the Phase I time or such extended time as may have been allowed.

Should the Contractor fail to complete the Phase III work on or before the completion date stipulated in the Contract, or within such extended time as may have been allowed by the Engineer, the Contractor shall be liable to the Department in the amount of \$750.00 not as a penalty but as liquidated damages, for each calendar day or portion thereof, of overrun in the Phase I time or such extended time as may have been allowed.

Should the Contractor fail to complete the Phase IV work on or before the completion date stipulated in the Contract, or within such extended time as may have been allowed by the Engineer, the Contractor shall be liable to the Department in the amount of \$750.00 not as a penalty but as liquidated damages, for each calendar day or portion thereof, of overrun in the Phase I time or such extended time as may have been allowed.

Should the Contractor fail to complete the Phase V work on or before the completion date stipulated in the Contract, or within such extended time as may have been allowed by the Engineer, the Contractor shall be liable to the Department in the amount of \$750.00 not as a penalty but as liquidated damages, for each calendar day or portion thereof, of overrun in the Phase I time or such extended time as may have been allowed.

Should the Contractor fail to complete the Phase VI work on or before the completion date stipulated in the Contract, or within such extended time as may have been allowed by the Engineer, the Contractor shall be liable to the Department in the amount of \$750.00 not as a penalty but as liquidated damages, for each calendar day or portion thereof, of overrun in the Phase I time or such extended time as may have been allowed.

In fixing the damages as set out herein, the desire is to establish a certain mode of calculation for the work since the Department's actual loss, in the event of delay, cannot be predetermined, would be difficult to ascertain, and a matter of argument and unprofitable litigation. This said mode is an equitable rule for measurement of the Department's actual loss and fairly takes into account the loss of use of the roadway and utilities if the project delayed in completion. The Department shall not be required to provide any actual loss in order to recover these liquidated damages provided herein, as said damages are very difficult to ascertain. Furthermore, no provision of this clause shall be construed as a penalty, as such is not the intention of the parties.

**A calendar day is every day shown on the calendar and starts at 12:00 midnight and ends at the following 12:00 midnight, twenty-four hours later.**

## **EQUIPMENT**

The Contractor shall comply with all OSHA, federal, state, local, and professional tree care industry regulations and safety standards.

The Contractor shall have sufficient equipment, in good working condition, to perform his/her work in an expedient manner. All equipment shall display proper safety markings, working lights, and shall have in place all safety guards, shields, and protective covers.

The Contractor's personnel shall be required to wear high visibility vests, hard hats, ear/eye protection, and all appropriate safety belts and/or harnesses when performing any function relative to this contract. Appropriate safety gear shall be worn at all times.

## **LAYOUT MATERIALS**

The Contractor shall furnish the necessary wooden lathe, flags of various colors, ribbon of various colors, and spray paint required for the delineation and marking of work through the duration of the contract. The paint and ribbon shall be of the color(s) as specified by the Engineer. The Contractor shall provide the requested items within (7) working days after the Engineer's request. These will not be paid as separate items, but the costs shall be considered as included in the contract prices for landscape items and no additional compensation will be allowed.

At the time of the preconstruction meeting, the Contractor shall provide two (2) cases of neon pink spray paint, one (1) box of neon green ribbon, and one (1) box of neon pink ribbon to the Engineer.

## **COORDINATION**

The Contractor's superintendent shall closely coordinate work with the Engineer at all times in accordance with Article 105.06. The superintendent shall attend progress meetings with the Engineer at the Engineer's office or other mutually agreed upon location. Work orders shall be reviewed and returned to the Engineer in a timely manner. The superintendent shall communicate with the Engineer in the field during all work to facilitate accurate completion of work while it is occurring. At the request of the Engineer, the Contractor shall provide a cell phone number where the superintendent can be reached during working hours. The Contractor shall notify the Engineer at least twenty-four (24) hours in advance of either discontinuing or resuming operations on all work orders.

A certified arborist shall be on site during all tree pruning, limb removal, and tree removal by the acre. **The IAS certified arborist and the licensed herbicide applicator shall attend the preconstruction meeting and at that time provide his/her current license(s) to the Engineer.**

## **PROSECUTION OF THE WORK**

The Engineer will issue a work order to the Contractor prior to the Contractor proceeding with any type of work on this contract. Samples of the work order forms are included in the plans.

## **INTERPRETATION OF QUANTITIES AND PAYMENT**

The quantities in the Summary of Quantities are an estimate of items necessary to prune trees, remove shrubs, trees, stumps, and landscape restoration that may be required during the Term of Contract.

The quantities in the Summary of Quantities may be increased, decreased or deleted. Adjustment in contract unit prices will not be made due to an increase, decrease or deletion of items.

Quantities shall be documented on work orders. If a Contractor determines that a tree has already been trimmed or removed after the work order has been issued, the Contractor is to notify the Engineer and no payment will be made. Contractor's signature of completion on a work order shall constitute his/her agreement to quantities specified on the work order.

Payment for the work under this contract shall be made according to the schedule of prices in the contract and as herein after described. Prices shall include all labor, materials, and equipment necessary to complete the work satisfactorily. Before any payment for work is authorized, for a given work order, all work must be completed satisfactorily including clean-up. The Contractor shall provide an invoice that shall include the following information: contract number, work order number, work completed (pay item), quantity, unit price, and total amount due.

The Contractor is hereby informed and shall understand that payment will be made only for actual quantities utilized and accepted as satisfactory.

## **WORK ORDERS**

Written authorization of work will be made on work order forms established for this contract. The Engineer may issue multiple concurrent work orders. The Contractor shall provide sufficient labor and equipment as necessary to complete authorized work in accordance with Article 108.06.

The Engineer will assign the work to be done as a written work order. All work orders shall be issued by the Engineer to the Contractor either by email (electronic version), or in person at the Engineer's field office or at a location approved by the Engineer. The electronic version is for informational purposes. The original work order will only be accepted with the appropriate wet signatures for the process of payment once the work is completed.

No work of any kind is to be performed by the Contractor unless he possesses a written work order authorizing the work. All work orders will be made out and signed by the Engineer based on the needs of the Department. A work order will show the date issued to the Contractor, work order number, class of work, location, item description and quantity of work to be completed. Only the amount of work shown on the work order is to be done by the Contractor. If, at the time the work is being done, it is found that additional work is needed, prior approval must be obtained from the Engineer before work is done.

Any additional work or unauthorized work done by the Contractor, without a prior work order from the Engineer, will not be paid.

There is no guaranteed minimum or maximum amount of work orders issued for this unpredictable work.

If any non-conforming work is observed the Engineer will issue a punch list to the Contractor. When no punch list is issued by the Engineer, or after the Engineer has determined that all punch list work has been satisfactorily completed, work orders shall be considered complete. After the work is completed, the Contractor shall come to the District One main office, to sign and record the date of the work completed on the work order. The work order will be signed and dated by the Engineer when the work has been inspected and accepted. The Contractor shall retain one copy of the work order for his/her record and shall submit one copy to the Engineer.

## **CLASS OF WORK**

### **Standard Work**

Standard Work is defined as work that involves those situations where the amount or nature of the tree removal does not pose an immediate hazard to the public. Work of this type shall generally be grouped by locations for efficiency.

### **Priority Work**

Priority work is defined as work that is required to correct a condition which is a hazard to the public, designated by the Engineer to be a pressing operational need to the Department and priority corrective action is required. Priority work orders will be labeled and shall be completed within the assigned time frame of date issued by the Engineer.

Priority work shall be determined by the Engineer and may be required at any time between the starting date and the completion date.

**Expedited Work**

Expedited work is defined as work that is required to correct a condition which the Department deems an immediate hazard to the public as designated by the Engineer to be of such severity that life and/or property are potentially endangered, or is a pressing operational need to the Department and first high priority corrective action is required. Expedited work orders will be labeled and shall be completed within the assigned time frame of date issued by the Engineer.

Expedited work shall be determined by the Engineer and may be required at any time between the starting date and the completion date.

**COMPLETION TIME FOR WORK ORDERS**

**Standard**

The Contractor shall schedule his/her operations in order to complete Standard Work Orders in the order issued and within thirty (30) calendar days after the date issued, unless otherwise directed in writing by the Engineer.

**Priority**

The Contractor shall schedule his/her operations in order to complete Priority Work Orders in the order issued and within seven (7) calendar days of date issued.

If all tree removal work is completed within the specified time frame, the Contractor shall receive an additional twenty-five percent (25%) of total units measured from the priority work orders only.

Limb removal and/or pruning pay items included on priority work orders will be increased an additional (100%).

**Expedited**

The Contractor shall schedule his/her operations in order to complete Expedited Work Orders in the order issued and within (72) hours from time of issued.

If all expedited work is completed within the specified time frame the Contractor shall receive the following increase of total units measured or limbs removed of total units measured from the Expedited Work Orders only:

Pay Item	24 Hour Multiplier	48 Hour Multiplier
Limb Removal (4-10 inches)	4x	3x
Limb Removal (over 10 inches)	4x	3x
Tree Removal (6-15 inches)	2x	1.5x
Tree Removal (over 15 inches)	2x	1.5x

The chart above details the multiplier rate according to pay item and timeframe. For expedited limb removals completed within 24 hours of issue date and time, the Contractor shall receive four times (4x) the contract amount of each item. For expedited limb removals completed within 48 hours of issue date and time, the Contractor shall receive three times (3x) the total amount of each item.

All tree removal executed within 24 hours of issue date and time, the Contractor shall receive two times (2x) the total amount in inches measured. All tree removal executed within 48 hours of issue date and time, the Contractor shall receive one and a half times (1.5x) the total amount in inches measured.

### **FAILURE TO COMPLETE WORK ORDERS – LIQUIDATED DAMAGES**

Time is of the essence in the completion of each work order issued by the Department. Failure to make timely repairs will endanger the public safety, cause public inconvenience, and subject the Department to public criticism. All work shall be completed within the completion time designated for each work order. The Contractor understands and agrees that performance will be expected in varying amounts and at various locations designated in the contract in accordance with the work orders issued by the Engineer.

Should the Contractor fail to complete the work order within the completion time stipulated, the Contractor shall be liable and shall pay to the Department, not as a penalty but as liquidated damages, as specified in the following amounts:

<u>WORK ORDER CLASS</u>	<u>LIQUIDATED DAMAGE AMOUNTS</u>
Priority Work	\$100.00 Per Calendar Day
Expedited Work	\$15.00 Per Hour

The Department will deduct these liquidated damages from the monies due or to become due to the Contractor from the Department.

A calendar day is every day shown on the calendar and starts at 12:00 midnight and ends at the following 12:00 midnight, twenty-four hours later.

The provisions of Article 108.09 of the Standard Specifications shall apply to contract completion date.

## CALENDAR DAYS

A calendar day is every day shown on the calendar and start at 12:00 midnight and ends at the following 12:00 midnight, twenty-four (24) hours later.

A calendar day will be charged for every day shown on the calendar except as follows:

- a) When the temperature or wind chill factor, as officially reported by the United States Weather Bureau at Chicago O'Hare Field, reaches zero degrees Fahrenheit or below during any portion of the day.
- b) When weather conditions, emergency conditions and /or unforeseen highway operational reasons prevent shoulder or lane closures required for the work.
- c) When the Contractor requests and is denied approval from the Illinois Department of Transportation's Expressway Traffic Operations Engineer for lane, ramp, and shoulder closures required for the work on Freeways and /or Expressways in District One.
- d) During any legal holiday period as defined in Article 107.09.

If the Contractor is unable to complete a work order request, a written explanation must be submitted to the Engineer prior to the allotted time frame deadline. The Contractor must receive written approval from the Engineer for an extension of time per work order. Validity of an extension of time will be determined by the Engineer, and may either be approved or denied based on case by case specifics.

## TREE LIMB REMOVAL

This work consists of removing limbs as required by the Engineer on existing plant material on the right-of-way according to the Article 201 of the Standard Specifications for Road and Bridge Construction.

Prior to beginning limb removal, the Engineer shall mark or otherwise indicate to the Contractor which tree limbs are to be removed. All limb removal shall be performed by a certified arborist. The limb shall be removed as close as possible to the branch collar without wounding the trunk of the tree. The branch collar shall not be injured or removed.

**Method of Measurement:** Tree Limb Removal will be measured for payment in place as individual limbs removed.

**Basis of Payment:** This work will be paid for at the contract unit price each for TREE LIMB REMOVAL (4 TO 10 INCHES DIAMETER) and TREE LIMB REMOVAL (OVER 10 INCHES DIAMETER). Payment for tree removal shall include the cost of equipment, labor, removal, clean-up, disposal, and incidentals required to complete the work as specified herein and to the satisfaction of the Engineer.

### **TREE REMOVAL (UNDER 6 UNITS DIAMETER)**

This work consists of removing trees under 6 units diameter defined as saplings. This work shall be done in accordance with Section 201 of the Standard Specifications for tree removal, except that stumps are to be removed to a minimum of six (6) inches below the natural surface of the ground. All trees to be removed shall be designated by the Engineer. In most cases, the trees will be previously marked with a painted number.

Any tree to be removed that is trapped within the access control fence shall be cut flush with the fence. All stumps shall be treated with an approved re-sprout herbicide mixed with a marking dye within 24 hours of the tree being cut to prevent regrowth from those stumps. Contractor personnel applying the re-sprout herbicide shall have a valid pesticide applicator license issued by the Illinois Department of Agriculture. The re-sprout herbicide shall be approved by the Engineer. Re-sprout herbicide shall be included in the cost of TREE REMOVAL (UNDER 6 UNITS DIAMETER).

All references to tree removal in the Standard Specifications shall include the item TREE REMOVAL (UNDER 6 UNITS DIAMETER).

**Basis of Payment:** This work will be paid for at the contract unit price per unit diameter for TREE REMOVAL (UNDER 6 UNITS DIAMETER). No payment for Tree Removal (under 6 Units Diameter) will be made until the tree and stump have been completely removed, or in the case of a trapped tree in the access control fence, until the stump has been treated with an approved re-sprout herbicide. Payment for tree removal shall include the cost of equipment, labor, removal, clean-up, disposal and incidentals required to complete the work as specified herein and to the satisfaction of the Engineer.

### **TREE REMOVAL**

This work shall be done in accordance with Section 201 of the Standard Specifications for Tree Removal. All trees to be removed shall be designated by the Engineer. In most cases, the trees will be previously marked with a painted number.

The removal of stumps shall be done with mechanical equipment normally used for this type of operation. The Engineer shall have the authority to determine what is considered acceptable stump removal equipment. Saws, axes and similar items shall not be considered proper equipment for removal of stumps over six (6) inch diameter.

### **INACCESSIBLE STUMPS**

In the event a stump is determined by the Engineer, to be inaccessible to stump removal equipment normally used for this type operation, the stump shall be treated with a re-sprout herbicide approved by the Engineer to prevent regrowth from those stumps.

All stumps shall be treated with an approved re-sprout herbicide mixed with a marking dye within 24 hours of the tree being cut to prevent regrowth from those stumps. Contractor personnel applying the re-sprout herbicide shall have a valid pesticide applicator licensed issued by the Illinois Department of Agriculture. The re-sprout herbicide shall be approved by the Engineer. Re-sprout herbicide shall be incidental to the cost of TREE REMOVAL.

### **TREE REMOVAL (SPECIAL) – WITHIN NARROW AREAS**

**Description:** This work shall be done in accordance with Section 201 of the Standard Specifications for Tree Removal, except this work shall consist of extensive removal and disposal of trees, shrubs and brush growing between existing walls and fences in a designated area. Tree Removal (Special) shall include removal of extensive amounts of litter and debris encountered during tree removal operations. It shall take place in very difficult to access areas, for example, narrow areas less than 3 feet wide.

Trees shall be treated with a re-sprout herbicide approved by the Engineer.

All stumps shall be treated with an approved re-sprout herbicide mixed with a marking dye within 24 hours of the tree being cut to prevent regrowth from those stumps. Contractor personnel applying the re-sprout herbicide shall have a valid pesticide applicator license issued by the Illinois Department of Agriculture. The re-sprout herbicide shall be approved by the Engineer. Re-sprout herbicide shall be included in the cost of TREE REMOVAL (SPECIAL).

All trees and shrubs to be saved shall be carefully protected as provided by Article 201.05 of the Standard Specifications. Vegetation to be saved shall be designated by the Engineer.

Damages to existing vegetation, such as broken limbs, or other plantings or roadside appurtenances caused by the Contractor's tree removal or trimming operations shall be repaired at the Contractor's expense to the satisfaction of the Engineer.

Special equipment may be required to cut weed trees and brush on steep slopes, in narrow areas, and for working around posts, poles, trees, shrubs, along fences and concrete retaining walls and noise walls.

**Method of Measurement:** TREE REMOVAL (SPECIAL) will be measured in units of 1,000 square feet. Areas not meeting the satisfaction of the Engineer shall not be measured for payment. Plan quantities are estimates only. Actual quantities will be measured in place. Agreement to plan quantities will not be allowed.

If the inspection discloses any work as being unsatisfactory, the Engineer will give the Contractor the necessary instructions for correction of same, and the Contractor shall immediately comply with such instructions and correct the unsatisfactory work within 48 hours. Work that is not acceptable on the inspection date will not be measured for payment. Individual areas will not be measured for payment if any portion of the area has not been completed to the satisfaction of the Engineer.

Quantities shown on work orders are based on GIS/GPS technology or other standard methods.

**Basis of Payment:** This work will be paid for at the contract unit price per unit for TREE REMOVAL (SPECIAL). Payment for Tree Removal shall include the cost of all minor grading, debris removal and disposal, trimming, pruning, smoothing, finishing, labor, materials, tools, equipment clean-up, disposal, and incidentals required to complete the work as specified herein and to the satisfaction of the Engineer.

### **TREE REMOVAL ACRES (SPECIAL)**

Project objectives and general requirements:

- 100% removal via mechanical and/or hand cutting methods of woody plant material (trees and shrubs).
- Disposal of all cut trees, shrubs, and chips should be hauled off-site.
- Preservation of all native shrubs and trees that are marked with green flagging.
- Protection of soils from compaction, erosion and disturbance. Restoration of areas disturbed for access by clearing equipment.
- Tree Removal Acres (Special) shall include removal of typical amounts of litter and debris encountered during tree removal operations.
- Damages to existing vegetation to remain, such as broken limbs, or other plantings or roadside appurtenances caused by the Contractor's tree removal or trimming operations shall be repaired at the Contractor's expense to the satisfaction of the Engineer.

### **Project Preparation**

This shall include preparation of a clearing access plan and identification of sensitive natural resources. Mechanical clearing operations shall not begin until the Engineer indicates that ground conditions are appropriate to commence mechanical work.

A site visit prior to work shall be arranged with the Contractor and the Engineer. Extreme care shall be taken when conducting work within the work site to lessen damage to native vegetation to remain.

### **Submittals**

Contractor shall provide the Engineer with a list of herbicides, surfactants, water conditioners, dyes, pH balancers, and other chemicals and adjuvants to be used for implementation of this project.

Prior to commencement of any work, submit to the Engineer a written description of all mechanical equipment and its intended use during the execution of the work.

### **Tree Removal and Initial Cut Stump Treatment**

All cutting of material shall be completed via mechanical (e.g., tracked skid-loaders, forestry mowers) and/or hand cutting (chain saws, clearing saws) methods. Any mechanized clearing equipment must be approved for use on the work site prior to its implementation.

In general, mechanical cutting equipment with all steel tracks or a ground pressure rating of greater than 9.0 psi will not be allowed unless the Contractor can adequately demonstrate that the use of such equipment will not cause adverse rutting/soil compaction to the work site.

The Engineer may specify certain areas as "HAND CLEAR ONLY" to be avoided by mechanical equipment or access paths. In these areas, the Contractor is prohibited from using mechanical clearing equipment due to sensitive site conditions.

All woody trees and shrubs over 2 feet in height of any diameter, including protruding stumps or fallen trees within the defined area shall be removed.

All stumps shall be cut flat with no sharp points, and to within two (2) inches of surrounding grade.

All stumps not removed due to severe slopes or the inaccessibility for stump grinding equipment shall be treated with an approved re-sprout herbicide mixed with a marking dye within 24 hours of the tree being cut to prevent regrowth from those stumps

All herbicides shall be applied according to the manufacturer's label specifications. Contractor personnel applying the re-sprout herbicide shall have a valid pesticide applicator license issued by the Illinois Department of Agriculture.

The re-sprout herbicide shall be approved by the Engineer. Re-sprout herbicide shall be included in the cost of TREE REMOVAL ACRES (SPECIAL).

The Contractor shall maintain copies at the project site of all current pesticide herbicide labels and Material Safety Data Sheets (MSDS) for all chemicals utilized during completion of the work.

**Clean up:**

- The work area shall be kept free of debris by the Contractor. At no time shall empty herbicide containers, trash, or other material be allowed to accumulate at the project site. Parking areas, roads, sidewalks, paths and paved areas shall be kept free of woody debris, mud, and dirt.
- All tools, empty containers, and all other debris generated by the Contractor shall be removed after work has been completed.
- Wood chips shall be removed and not blown back onto the site.
- Any damages caused by the Contractor including, but not limited to tire ruts, damage to turf, damage to trails, etc. Shall be repaired by the Contractor.
- In the event any vegetation designated to be preserved is damaged, notify the Engineer within 24 hours. The Contractor shall be liable for remedying damages to plant material.
- Tree debris, logs, equipment, etc. Should not be stored within clear zone.
- All cut trees and shrubs should be removed off site within 24 hrs.

**Method of Measurement:** The Contractor will be provided with work orders specifying the quantity of tree removal (acres). After thoroughly reviewing field conditions but prior to the commencement of any work, the Contractor must either sign the work order agreeing to the accuracy of quantities or provide a detailed written request to modify the work order. No work shall begin until after the Contractor and Engineer have signed the AGREEMENT TO ACCURACY OF WORK ORDER QUANTITIES.

If the inspection discloses any work as being unsatisfactory, the Engineer will give the Contractor the necessary instructions for correction of same, and the Contractor shall immediately comply with such instructions and correct the unsatisfactory work within 48 hours. Work that is not acceptable on the inspection date will not be measured for payment. Individual areas will not be measured for payment if any portion of the area has not been completed to the satisfaction of the Engineer.

Quantities shown on work orders are based on GIS/GPS technology or other standard methods.

**Basis of Payment:** TREE REMOVAL (SPECIAL) shall be paid for at the contract unit price per TREE REMOVAL (ACRE). Payment for TREE REMOVAL SPECIAL (ACRE) shall include the cost of all material, equipment, labor, removal, disposal, and incidentals required to complete the work as specified herein and to the satisfaction of the Engineer.

### **STUMP REMOVAL ONLY**

Special attention is called to this item since the Contractor will, in this case, be required to remove stumps only. The trees have previously been removed by others. All excess chips and debris from this operation shall be removed from State right-of-way. This work shall be done in accordance with Section 201 of the Standard Specifications for tree removal, except that stumps are to be removed to a minimum of twelve (12) inches below the natural surface of the ground.

**Basis of Payment:** Stump removal shall be paid for at the contract unit price per unit diameter for STUMP REMOVAL ONLY measured as specified herein across the top of the stump. All references to tree removal in the Standard Specifications shall include the item STUMP REMOVAL ONLY. Payment for Stump Removal Only shall include the cost of all material, equipment, labor, removal, disposal, and incidentals required to complete the work as specified herein and to the satisfaction of the Engineer.

### **GROUND RESTORATION**

All earth depressions caused by stump removal shall be brought up to existing surrounding grade by filling the depressions with a mixture of earth and wood chips created by the stump removal operations. Any wood chips in excess of that needed to level earth depressions shall be removed from State right-of-way, as directed by the Engineer or unless prior approval by Engineer to place mulch ring around existing trees. This work will not be paid for separately, and the costs shall be considered as included in the contract unit prices for the construction items involved, and no additional compensation will be allowed.

## **SELECTIVE CLEARING**

**Description.** This work shall consist of extensive removal and disposal of shrubs, brush, debris (including rocks, bottles, etc.) and selected trees up to six (6) inches (150 mm) in diameter. Selective Clearing shall include removal of typical amounts of litter and debris encountered during tree removal operations. All trees and shrubs to be saved shall be carefully protected as provided by Article 201.05 of the Standard Specifications. Locations for Selective Clearing and vegetation to be cleared or saved shall be designated by the Engineer.

Damages to existing vegetation to remain, such as broken limbs, or other plantings or roadside appurtenances caused by the Contractor's tree removal or trimming operations shall be repaired at the Contractor's expense to the satisfaction of the Engineer.

The undesirable trees and brush (Siberian Elm, European Buckhorn, Mulberry, etc.) shall be cut flush with the ground and all stubs or stumps shall be treated with a re-sprout herbicide approved by the Engineer. All stumps shall be treated with an approved re-sprout herbicide mixed with a marking dye within 24 hours of the tree being cut to prevent regrowth from those stumps. Re-sprout herbicide shall be included in the cost of SELECTIVE CLEARING.

All herbicides shall be applied according to the manufacturer's label specifications. Contractor personnel applying the re-sprout herbicide shall have a valid pesticide applicator license issued by the Illinois Department of Agriculture.

Trees of Tree of Heaven shall not be cut off as specified above, but shall be pulled or grubbed in such a manner as to insure complete removal. Branches on remaining trees shall be pruned off up to 6 feet (2 meters) from the ground.

All cleared areas shall be graded, trimmed, smoothed, and finished uniformly to the satisfaction of the Engineer with equipment approved by the Engineer. Disposal of material shall be done in accordance with Article 202.03.

**Method of Measurement.** Selective Clearing will be measured in units of 1,000 square feet (90 square meters). The unit price shall include the cost of all material, equipment, labor, disposal and incidental items required to complete the work as specified herein and to the satisfaction of the Engineer.

If the inspection discloses any work as being unsatisfactory, the Engineer will give the Contractor the necessary instructions for correction of same, and the Contractor shall immediately comply with such instructions and correct the unsatisfactory work. Areas not meeting the satisfaction of the Engineer shall not be measured for payment. Plan quantities are estimates only. Actual quantities will be measured in place. Agreement to plan quantities will not be allowed.

Quantities shown on work orders are based on GIS/GPS technology or other standard methods.

**Basis of Payment:** This work will be paid for at the contract unit price per unit for SELECTIVE CLEARING. Payment for Selective Clearing shall include the cost of all minor grading, debris removal and disposal, trimming, pruning, smoothing, finishing, labor, materials, tools and equipment required to complete the work as specified herein and to the satisfaction of the Engineer.

## **GENERAL REQUIREMENTS FOR WEED CONTROL SPRAYING**

### **Experience**

The Contractor shall have previous experience with the use of weed control chemicals. He/she shall have had at least three (3) season's experience in ecological restoration and the ability to identify and differentiate between targeted weeds and vegetation to remain. The Contractor shall observe and comply with all sections of the Illinois Custom Spray Law, including licensing. Contractor personnel applying herbicides shall have a valid pesticide applicator license issued by the Illinois Department of Agriculture.

### **Equipment**

The equipment used shall consist of a vehicle-mounted tank, pump, spray bar and handgun, plus any other accessories needed to complete the specified work. Spraying shall be done through multiple low-pressure flooding or broad jet nozzles mounted on spray bars operated not more than 36" above the ground. If different sizes or types of nozzles are used to make up the spray pattern, the pressure, sizes and capacities shall be adjusted to provide a uniform rate of application for each segment of the spray pattern. Hand spray guns may be used for spraying areas around traffic control devices, lighting standard and similar inaccessible areas. Maximum speed of the spray vehicle during application of chemical shall be ten (10) miles per hour.

Pumps used shall have a volume and pressure capacity range sufficient to deliver the mixture at a pressure to provide the required coverage and to keep the spray pattern full and steady without pulsation or excessive pressure as to cause fogging. Maximum pressure for application shall be 15 PSI. Quick acting shut-off valves and spring-loaded ball check valves shall be provided to stop the spray pattern with a minimum of nozzle drip. In areas where the spray vehicle must traverse the right-of-way, a four-wheel drive vehicle with flotation tires will be required to minimize damage to the ground surface.

Additional equipment used shall consist of swiping gloves, wicks, wands, hand spray guns and/or backpack sprayers, plus any other accessories needed to complete the specified work as directed by the Engineer. Wick applicators, swiping gloves, or other such devices may be required to ensure herbicides are applied only to target species. If hand spray guns used are attached to spray vehicle, maximum speed of the spray vehicle during application of chemical shall be five (5) miles per hour. In areas where a vehicle is needed to traverse the right-of-way, a four-wheel drive vehicle with flotation tires will be required to minimize damage to the ground surface.

Prior to beginning work, the Contractor shall obtain approval from the Engineer of the spraying equipment proposed for completing this work. The proposed equipment shall be in an operational condition and available for inspection by the Engineer at least two (2) weeks prior to the proposed starting time. If requested by the Engineer, the Contractor shall demonstrate the calibration of the equipment.

The equipment must provide consistently uniform coverage and keep the spray mixture sufficiently agitated or the work will be suspended until the equipment is repaired or replaced.

## **Spraying Areas**

This work includes roadsides and other types of right-of-way of various widths and gradients. Spray areas often extend more than thirty (30) feet from the edge of the roadway, requiring both spray bar and hand gun applications.

When the description of work requires weed control of a stated species, such as teasel, the chemical shall be applied only to locations where the stated species is present. When the description of work requires general weed control within a bed or area, such as broadleaf weed control in turf, then the chemical shall be applied to the entire bed or area.

## **Exclusion of Spraying Areas**

Areas where weed control spraying is inappropriate or detrimental to the environment, desirable planting, or private property shall be excluded from the spray area.

Spraying will not be permitted over any drainage swales or waterways, or other areas where the chemical label prohibits application. Spraying within 150 feet of a natural area or site where endangered or threatened species occur.

## **Responsibility for Prevention of Damage to Private Property**

The Contractor shall, at all times, exercise extreme caution to prevent damage to residential plantings, flower or vegetable gardens, vegetable crops, farm crops, orchard or desirable plants adjacent to the roadside.

The Contractor or Department receives a complaint; the Contractor shall contact a complaint within ten (10) days after receiving a claim for damages, either in person or by letter. The Contractor, or his authorized representative, shall make a personal contact with the complainant within twenty (20) days. The Engineer shall also be notified by the Contractor of all claims for damage he received and shall keep the Engineer informed as to the progress in arriving at a settlement for such claims.

## **Communication with the Engineer**

The Contractor is required to communicate with the Engineer to receive all required approvals in a timely way and to assure that the Engineer can accurately document the work performed.

It shall be the Contractor's responsibility to assure that all chemical containers are opened and added to the spray mixture in the presence of the Engineer.

The Contractor shall obtain approval from the Engineer to proceed with spraying at each location 24 hours prior to the proposed spray operations.

The Contractor's superintendent shall closely coordinate work with the Engineer at all times in accordance with Article 105.06. The superintendent shall attend weekly progress meetings with the Engineer at the Engineer's office or other mutually agreed upon location. The superintendent shall communicate with the Engineer in the field during weed control activities to facilitate accurate completion of work while it is occurring. At the request of the Engineer, the Contractor shall provide a cell phone number where the superintendent can be reached during working hours. The Contractor shall notify the Engineer at least twenty-four (24) hours in advance of either discontinuing or resuming operations on all work orders.

The Contractor will be required to properly track pesticide applications as required by the ILG87 Permit. Reported data from this form will be collected and compiled annually and reported to the IEPA as required.

Within 48 hours of the application of pesticides, including but not limited to herbicides, insecticides, algaecides, and fungicides, the Contractor shall complete and return to the Engineer, Operations form "OPER 2720".

<http://www.idot.illinois.gov/Assets/uploads/files/IDOT-Forms/OPER/OPER%202720.docx>

## **WEED CONTROL, BASAL TREATMENT**

**Description:** This work shall consist of the application of an herbicide mixture to control undesirable brush areas along highway roadsides. The solution shall apply to areas for low volume basal treatment and cut stump treatment only. The herbicide shall be mixed with a marking dye. Contractor personnel applying the herbicide shall have a valid pesticide applicator license issued by the Illinois Department of Agriculture.

### **Cut Stump Treatment**

To control resprouting of cut stumps of susceptible species, spray mixture must consist of 20 % Herbicide Type A, 3% Herbicide Type B, and 77% basal oil. Apply with a backpack or knapsack sprayer using low pressures and a solid cone or flat fan nozzle. Spray the root collar area, sides of the stump, and the outer portion of the cut surface including the cambium until thoroughly wet, but not to the point of runoff. Spray mixture concentration should vary with size and susceptibility of species treated. Apply at any time, including winter months, except when snow or water prevent spraying to the ground line.

### **Low Volume Basal Bark Treatment**

To control susceptible woody plants with stems less than 6 inches in basal diameter, spray mixture must consist of 20 % Herbicide Type A, 3% Herbicide Type B, and 77% bark oil. Apply with a backpack or knapsack sprayer using low pressure and a solid cone or flat fan nozzle. Mixture should be applied from the root collar up to 18 inches. Spray the basal parts of brush and tree trunks in a manner which thoroughly wets the lower stems, including the root collar area, but not to the point of runoff. Herbicide concentration should vary with size and susceptibility of species treated. Apply at any time, including winter months, except when snow or water prevent spraying to the ground line or when stem surfaces are saturated with water.

Bark oil is for low-volume basal bark and stump treatments, to be used only with oil-miscible woody plant herbicides that permit dilution with oil on their labels. Follow all use directions and precautions on the label of the herbicide.

**Materials:** The mixture shall contain twenty percent (20%) Herbicide Type A, three percent (3%) Herbicide Type B, and seventy-seven percent (77%) bark oil. Substitutions are allowable with herbicides of equal formulation. The mixture shall have the following formulation:

**Herbicide Type A**

Active Ingredient:	
triclopyr: 3,5,6-trichloro-2-pyridinyloxyacetic acid, butoxyethyl ester	61.6%
Inert Ingredients	<u>38.4%</u>
TOTAL	100.00%

**Herbicide Type B**

Active Ingredient:	
Isopropylamine salt of Imazapyr (2-[4,5-dihydro-4- methyl-4-(1-methylethyl)-5-oxo-1H-imidazol-2-yl] -3-pyridinecarboxylic acid)*	27.6%
Inert Ingredients	<u>72.4%</u>
TOTAL	100.00%

\*Equivalent to 22.6% (2-[4,5-dihydro-4-methyl-4-(1-methylethyl)  
-5-oxo-1H-imidazol-2-yl]-3-pyridinecarboxylic acid)  
or 2 pounds acid per gallon

The Contractor shall submit a certificate, including the following, prior to starting work:

1. The chemical names of the compound and the percentage by volume of the ingredients which must match the above specified formulation.
2. A statement that the material is in a solution which will form a satisfactory emulsion for use when diluted with oil for normal spraying conditions.
3. A statement that the herbicide, when mixed with oil, will be completely soluble and dispersible and remain in suspension with continuous agitation.
4. A statement describing the products proposed for use when the manufacturer of herbicide requires that surfactants, drift control agents, or other additives be used with the product. These tank mix additives shall be used as specified by the manufacturer. Required additives will not be paid for separately.

**All material shall be brought to the spray area in the original, unopened containers supplied by the manufacturer.**

**Application Rate:** The Basal Treatment solution shall be applied at the rate specified herein. Additional information is located in Cut Stump Treatment and Low Volume Basal Bark Treatment within this contract.

**Method of Measurement:** Weed Control, Basal Treatment will be measured for payment in gallons of diluted solution applied as specified. The gallons for payment will be determined based on the gallons specified on the label attached to the original container supplied by the manufacturer. The Engineer must be present during the preparation of solution.

**Basis of Payment:** Weed Control, BASAL TREATMENT will be paid for at the contract unit price per gallon for WEED CONTROL, BASAL TREATMENT

Bark oil for dilution of the mixture and additives required for application will not be paid for as separate items, but the costs shall be considered as included in the contract price for Weed Control, BASAL TREATMENT and no additional compensation will be allowed.

## **WEED CONTROL, NATIVE LANDSCAPE ENHANCEMENT**

### **Description.**

This work shall consist of controlling and/or removing weeds growing within native landscapes (prairies, savannahs, woodlands, wetlands, etc.). These selective weed control areas may not be able to be treated with typical large roadside herbicide spraying equipment. Locations for selective weed control remediation shall be designated by the Engineer.

The undesirable weeds (tree saplings, buckthorn, teasel, thistle, phragmites, cattails, etc.) shall be removed and/ or treated with the appropriate weed control method approved by the Engineer prior to the start of work per location. Multiple weed species may be treated during each site visit. All herbicides shall be approved by the Engineer prior to the start of work.

All selective weed control enhancement areas shall be completed to the satisfaction of the Engineer with equipment, method, and/or herbicide approved by the Engineer. Disposal of material shall be done in accordance with Article 202.03.

### **Schedule.**

Individual weed species may be targeted and shall be spot sprayed during the appropriate growth stage. Weed control must be completed in a timely manner. When the Engineer directs the Contractor to control the weeds, the Contractor must begin the weed control operation within 7 days of notice.

### **Equipment and Herbicides.**

Special equipment such as backpack sprayers, hand sprayers, and hand pruners may be required to conduct spot herbicide treatments and manual removal of weeds in small areas. All equipment shall be approved by the Engineer. The Contractor shall submit a certificate for all herbicides, including the following, prior to starting work:

1. The chemical names of the compound and the percentage by weight of the ingredients.
2. A statement that the material will form a satisfactory emulsion for use when diluted with water for normal spraying conditions.
3. A statement that the herbicide, when mixed with water, will be completely soluble and dispersible and remain in suspension with continuous agitation.
4. A statement describing the products proposed for use when the manufacturer requires that surfactants, drift control agents, or other additives be used with the product. These tank mix additives shall be used as specified by the manufacturer. Required additives will not be paid for separately.

**All material shall be brought to the spray area in the original, unopened containers supplied by the manufacturer.**

### **Application Rate.**

Follow manufacturer's recommendation for the various herbicides.

### **Method.**

All weed control operations are to proceed in the direction of traffic flow.

If weeds or other undesirable vegetation threatens to introduce seed into naturalized areas, smother planted species, or in case of weeds exceeding growth of planted species, at the direction of the Engineer, the weeds shall be: spot sprayed, wicked, hand trimmed or uprooted, raked and removed from the area. Weeds shall be removed in a manner that does not damage the underlying native grasses and forbs.

Remove litter, including plastic bags, paper, bottles, etc. prior to weed control. All weeds, litter, and debris removal must be complete to the satisfaction of the Engineer and disposed of according to Article 202.03. Damage to the native vegetation, such as ruts or wheel tracks more than 2 inches in depth, other plantings, or highway appurtenances caused by the weed control remediation operation shall be repaired at the Contractor's expense and to the satisfaction of the Engineer.

**ethod of Measurement.**

The work will be measured in acres of surface area cared for to the satisfaction of the Engineer 15 calendar days after the work order authorization date.

If the inspection discloses any work as being unsatisfactory, the Engineer will give the Contractor the necessary instructions for correction of same, and the Contractor shall immediately comply with such instructions and correct the unsatisfactory work within 7 calendar days. Removal and disposal of debris will not be measured separately but shall be considered included.

Areas not meeting the satisfaction of the Engineer shall not be measured for payment. Plan quantities are estimates only. Actual quantities will be measured in place. Agreement to plan quantities will not be allowed.

Quantities shown on work orders are based on GIS/GPS technology or other standard methods.

**Basis of Payment.**

This work will be paid for at the contract unit price per unit for WEED CONTROL, NATIVE LANDSCAPE ENHANCEMENT. Payment for Weed Control, Native Landscape Enhancement shall include all materials, equipment, labor, removal, disposal and incidentals required to complete the work as specified herein and to the satisfaction of the Engineer.

**KEEPING ARTERIAL ROADWAYS OPEN TO TRAFFIC (LANE CLOSURES ONLY)**

Effective: January 22, 2003

Revised: August 10, 2017

The Contractor shall provide the necessary traffic control devices to warn the public and to delineate the work zone as required in these Special Provisions, the Standard Specifications, the State Standards, and the District Details.

Arterial lane closures shall be in accordance with the Standard Specifications, Highway Standards, District Details, and the direction of the Engineer. The Contractor shall request and gain approval from the Engineer seventy-two (72) hours in advance of all long-term (24 hrs. or longer) lane closures.

Arterial lane closures not shown in the staging plans will not be permitted during **peak traffic volume hours**.

Peak traffic volume hours are defined as weekdays (Monday through Friday) from  
**Choose an item.**

Private vehicles shall not be parked in the work zone. Contractor's equipment and/or vehicles shall not be parked on the shoulders or in the median during non-working hours. The parking of equipment and/or vehicles on State right-of-way will only be permitted at locations approved by the Engineer in accordance with Articles 701.08 and 701.11 of the Standard Specifications.

Should the Contractor fail to completely open and keep open all the traffic lanes to traffic in accordance with the limitations specified above, the Contractor shall be liable to the Department for the amount of:

One lane or ramp blocked = \$ (Designer to calculate based on Traffic Volumes, but use \$1,000 minimum.)

Two lanes blocked = \$ (If applicable, designer to calculate based on Traffic Volumes, but use \$2,500 minimum.)

Not as a penalty but as liquidated and ascertained damages for each and every 15 minute interval or a portion thereof that a lane is blocked outside the allowable time limitations. Such damages may be deducted by the Department from any monies due the Contractor. These damages shall apply during the contract time and during any extensions of the contract time.

### **MAINTENANCE OF ROADWAYS**

Effective: September 30, 1985

Revised: November 1, 1996

Beginning on the date that work begins on this project, the Contractor shall assume responsibility for normal maintenance of all existing roadways within the limits of the improvement. This normal maintenance shall include all repair work deemed necessary by the Engineer, but shall not include snow removal operations. Traffic control and protection for maintenance of roadways will be provided by the Contractor as required by the Engineer.

If items of work have not been provided in the contract, or otherwise specified for payment, such items, including the accompanying traffic control and protection required by the Engineer, will be paid for in accordance with Article 109.04 of the Standard Specifications.

### **PUBLIC CONVENIENCE AND SAFETY (DIST 1)**

Effective: May 1, 2012

Revised: July 15, 2012

Add the following to the end of the fourth paragraph of Article 107.09:

“If the holiday is on a Saturday or Sunday, and is legally observed on a Friday or Monday, the length of Holiday Period for Monday or Friday shall apply.”

Add the following sentence after the Holiday Period table in the fourth paragraph of Article 107.09:

“The Length of Holiday Period for Thanksgiving shall be from 5:00 AM the Wednesday prior to 11:59 PM the Sunday After”

Delete the fifth paragraph of Article 107.09 of the Standard Specifications:

“On weekends, excluding holidays, roadways with Average Daily Traffic of 25,000 or greater, all lanes shall be open to traffic from 3:00 P.M. Friday to midnight Sunday except where structure construction or major rehabilitation makes it impractical.”

## **TRAFFIC CONTROL PLAN**

Effective: September 30, 1985

Revised: January 1, 2007

Traffic Control shall be according to the applicable sections of the Standard Specifications, the Supplemental Specifications, the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways", any special details and Highway Standards contained in the plans, and the Special Provisions contained herein.

Special attention is called to Article 107.09 of the Standard Specifications and the following Highway Standards, Details, Quality Standard for Work Zone Traffic Control Devices, Recurring Special Provisions and Special Provisions contained herein, relating to traffic control.

The Contractor shall contact the District One Bureau of Traffic at least 72 hours in advance of beginning work.

STANDARDS: 701006, 701101, 701427, 701501, 701601, 701701, 701801, 701901

DETAILS:

- (TC-10) Traffic control and Protection for Side Roads, Intersections, and Driveways
- (TC-22) Arterial Road Information Sign

SPECIAL PROVISIONS:

- Public Convenience and Safety (District 1)
- Maintenance of Roadway
- Work Zone Traffic Control
- Keeping Arterial Roadways Open to Traffic (Lane Closures Only)
- Equipment Parking and Storage (BDE)
- Lights on Barricades (BDE)

## **WORK ZONE TRAFFIC CONTROL**

This Special Provision amends the provisions of the Standard Specifications for Road and Bridge Construction, adopted January 1, 2012, and shall be construed to be a part thereof, superseding any conflicting provisions thereof applicable to the work under the contract.

**701.07 - Method of Measurement:** Revise this Article to read:

"Traffic Control and Protection will not be measured for payment."

**701.08 - Basis of Payment:** Revise this Article to read:

"(a) Traffic Control and Protection will not be paid for as separate items, but the costs shall be considered as included in the contract unit prices for the construction items involved, and no additional compensation will be allowed.

(b) Work or revisions in the phasing of construction or maintenance operations may require traffic control to be installed in accordance with a Standard other than those included in the plans. In such cases, the Standards will be made available to the Contractor at least one week in advance of the change in traffic control. Payment for traffic control required by these added Standards will be according to Article 109.04. Revisions or modifications to increase the traffic control protection shown in the contract shall be submitted by the Contractor for approval by the Engineer. A reduction of the traffic control shown in the contract will not be allowed."

**COMPENSABLE DELAY COSTS (BDE)**

Effective: June 2, 2017

Revise Article 107.40(b) of the Standard Specifications to read:

"(b) Compensation. Compensation will not be allowed for delays, inconveniences, or damages sustained by the Contractor from conflicts with facilities not meeting the above definition; or if a conflict with a utility in an unanticipated location does not cause a shutdown of the work or a documentable reduction in the rate of progress exceeding the limits set herein. The provisions of Article 104.03 notwithstanding, compensation for delays caused by a utility in an unanticipated location will be paid according to the provisions of this Article governing minor and major delays or reduced rate of production which are defined as follows.

- (1) Minor Delay. A minor delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two hours, but not to exceed two weeks.
- (2) Major Delay. A major delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two weeks.
- (3) Reduced Rate of Production Delay. A reduced rate of production delay occurs when the rate of production on the work in conflict with the utility in an unanticipated location decreases by more than 25 percent and lasts longer than seven calendar days."

Revise Article 107.40(c) of the Standard Specifications to read:

“(c) Payment. Payment for Minor, Major, and Reduced Rate of Production Delays will be made as follows.

(1) Minor Delay. Labor idled which cannot be used on other work will be paid for according to Article 109.04(b)(1) and (2) for the time between start of the delay and the minimum remaining hours in the work shift required by the prevailing practice in the area.

Equipment idled which cannot be used on other work, and which is authorized to standby on the project site by the Engineer, will be paid for according to Article 109.04(b)(4).

(2) Major Delay. Labor will be the same as for a minor delay.

Equipment will be the same as for a minor delay, except Contractor-owned equipment will be limited to two weeks plus the cost of move-out to either the Contractor’s yard or another job and the cost to re-mobilize, whichever is less. Rental equipment may be paid for longer than two weeks provided the Contractor presents adequate support to the Department (including lease agreement) to show retaining equipment on the job is the most economical course to follow and in the public interest.

(3) Reduced Rate of Production Delay. The Contractor will be compensated for the reduced productivity for labor and equipment time in excess of the 25 percent threshold for that portion of the delay in excess of seven calendar days. Determination of compensation will be in accordance with Article 104.02, except labor and material additives will not be permitted.

Payment for escalated material costs, escalated labor costs, extended project overhead, and extended traffic control will be determined according to Article 109.13.”

Revise Article 108.04(b) of the Standard Specifications to read:

“(b) No working day will be charged under the following conditions.

(1) When adverse weather prevents work on the controlling item.

(2) When job conditions due to recent weather prevent work on the controlling item.

(3) When conduct or lack of conduct by the Department or its consultants, representatives, officers, agents, or employees; delay by the Department in making the site available; or delay in furnishing any items required to be furnished to the Contractor by the Department prevents work on the controlling item.

(4) When delays caused by utility or railroad adjustments prevent work on the controlling item.

(5) When strikes, lock-outs, extraordinary delays in transportation, or inability to procure critical materials prevent work on the controlling item, as long as these delays are not due to any fault of the Contractor.

(6) When any condition over which the Contractor has no control prevents work on the controlling item.”

Revise Article 109.09(f) of the Standard Specifications to read:

“(f) **Basis of Payment.** After resolution of a claim in favor of the Contractor, any adjustment in time required for the work will be made according to Section 108. Any adjustment in the costs to be paid will be made for direct labor, direct materials, direct equipment, direct jobsite overhead, direct offsite overhead, and other direct costs allowed by the resolution. Adjustments in costs will not be made for interest charges, loss of anticipated profit, undocumented loss of efficiency, home office overhead and unabsorbed overhead other than as allowed by Article 109.13, lost opportunity, preparation of claim expenses and other consequential indirect costs regardless of method of calculation.

The above Basis of Payment is an essential element of the contract and the claim cost recovery of the Contractor shall be so limited.”

Add the following to Section 109 of the Standard Specifications.

“**109.13 Payment for Contract Delay.** Compensation for escalated material costs, escalated labor costs, extended project overhead, and extended traffic control will be allowed when such costs result from a delay meeting the criteria in the following table.

Contract Type	Cause of Delay	Length of Delay
Working Days	Article 108.04(b)(3) or Article 108.04(b)(4)	No working days have been charged for two consecutive weeks.
Completion Date	Article 108.08(b)(1) or Article 108.08(b)(7)	The Contractor has been granted a minimum two week extension of contract time, according to Article 108.08.

Payment for each of the various costs will be according to the following.

(a) **Escalated Material and/or Labor Costs.** When the delay causes work, which would have otherwise been completed, to be done after material and/or labor costs have increased, such increases will be paid. Payment for escalated material costs will be limited to the increased costs substantiated by documentation furnished by the Contractor. Payment for escalated labor costs will be limited to those items in Article 109.04(b)(1) and (2), except the 35 percent and 10 percent additives will not be permitted.

(b) Extended Project Overhead. For the duration of the delay, payment for extended project overhead will be paid as follows.

(1) Direct Jobsite and Offsite Overhead. Payment for documented direct jobsite overhead and documented direct offsite overhead, including onsite supervisory and administrative personnel, will be allowed according to the following table.

Original Contract Amount	Supervisory and Administrative Personnel
Up to \$5,000,000	One Project Superintendent
Over \$ 5,000,000 - up to \$25,000,000	One Project Manager, One Project Superintendent or Engineer, and One Clerk
Over \$25,000,000 - up to \$50,000,000	One Project Manager, One Project Superintendent, One Engineer, and One Clerk
Over \$50,000,000	One Project Manager, Two Project Superintendents, One Engineer, and One Clerk

(2) Home Office and Unabsorbed Overhead. Payment for home office and unabsorbed overhead will be calculated as 8 percent of the total delay cost.

(c) Extended Traffic Control. Traffic control required for an extended period of time due to the delay will be paid. For working day contracts the payment will be made according to Article 109.04. For completion date contracts, an adjustment will be determined as follows.

Extended Traffic Control occurs between April 1 and November 30:

$$\text{ETCP Adjustment (\$)} = \text{TE} \times (\% / 100 \times \text{CUP} / \text{OCT})$$

Extended Traffic Control occurs between December 1 and March 31:

$$\text{ETCP Adjustment (\$)} = \text{TE} \times 1.5 (\% / 100 \times \text{CUP} / \text{OCT})$$

Where: TE = Duration of approved time extension in calendar days.

% = Percent maintenance for the traffic control, % (see table below).

CUP = Contract unit price for the traffic control pay item in place during the delay.

OCT = Original contract time in calendar days.

Original Contract Amount	Percent Maintenance
Up to \$2,000,000	65%
\$2,000,000 to \$10,000,000	75%
\$10,000,000 to \$20,000,000	85%
Over \$20,000,000	90%

When an ETCP adjustment is paid under this provision, an adjusted unit price as provided for in Article 701.20(a) for increase or decrease in the value of work by more than ten percent will not be paid.

Upon payment for a contract delay under this provision, the Contractor shall assign subrogation rights to the Department for the Department's efforts of recovery from any other party for monies paid by the Department as a result of any claim under this provision. The Contractor shall fully cooperate with the Department in its efforts to recover from another party any money paid to the Contractor for delay damages under this provision."

**CONSTRUCTION AIR QUALITY – DIESEL RETROFIT (BDE)**

Effective: June 1, 2010

Revised: November 1, 2014

The reduction of emissions of particulate matter (PM) for off-road equipment shall be accomplished by installing retrofit emission control devices. The term "equipment" refers to diesel fuel powered devices rated at 50 hp and above, to be used on the jobsite in excess of seven calendar days over the course of the construction period on the jobsite (including rental equipment).

Contractor and subcontractor diesel powered off-road equipment assigned to the contract shall be retrofitted using the phased in approach shown below. Equipment that is of a model year older than the year given for that equipment's respective horsepower range shall be retrofitted:

Effective Dates	Horsepower Range	Model Year
June 1, 2010 <sup>1/</sup>	600-749	2002
	750 and up	2006
June 1, 2011 <sup>2/</sup>	100-299	2003
	300-599	2001
	600-749	2002
	750 and up	2006
June 1, 2012 <sup>2/</sup>	50-99	2004
	100-299	2003
	300-599	2001
	600-749	2002
	750 and up	2006

1/ Effective dates apply to Contractor diesel powered off-road equipment assigned to the contract.

2/ Effective dates apply to Contractor and subcontractor diesel powered off-road equipment assigned to the contract.

The retrofit emission control devices shall achieve a minimum PM emission reduction of 50 percent and shall be:

- a) Included on the U.S. Environmental Protection Agency (USEPA) *Verified Retrofit Technology List* (<http://www.epa.gov/cleandiesel/verification/verif-list.htm>), or verified by the California Air Resources Board (CARB) (<http://www.arb.ca.gov/diesel/verdev/vt/cvt.htm>); or
- b) Retrofitted with a non-verified diesel retrofit emission control device if verified retrofit emission control devices are not available for equipment proposed to be used on the project, and if the Contractor has obtained a performance certification from the retrofit device manufacturer that the emission control device provides a minimum PM emission reduction of 50 percent.

Note: Large cranes (Crawler mounted cranes) which are responsible for critical lift operations are exempt from installing retrofit emission control devices if such devices adversely affect equipment operation.

Diesel powered off-road equipment with engine ratings of 50 hp and above, which are unable to be retrofitted with verified emission control devices or if performance certifications are not available which will achieve a minimum 50 percent PM reduction, may be granted a waiver by the Department if documentation is provided showing good faith efforts were made by the Contractor to retrofit the equipment.

Construction shall not proceed until the Contractor submits a certified list of the diesel powered off-road equipment that will be used, and as necessary, retrofitted with emission control devices. The list(s) shall include (1) the equipment number, type, make, Contractor/rental company name; and (2) the emission control devices make, model, USEPA or CARB verification number, or performance certification from the retrofit device manufacturer. Equipment reported as fitted with emissions control devices shall be made available to the Engineer for visual inspection of the device installation, prior to being used on the jobsite.

The Contractor shall submit an updated list of retrofitted off-road construction equipment as retrofitted equipment changes or comes on to the jobsite. The addition or deletion of any diesel powered equipment shall be included on the updated list.

If any diesel powered off-road equipment is found to be in non-compliance with any portion of this special provision, the Engineer will issue the Contractor a diesel retrofit deficiency deduction.

Any costs associated with retrofitting any diesel powered off-road equipment with emission control devices shall be considered as included in the contract unit prices bid for the various items of work involved and no additional compensation will be allowed. The Contractor's compliance with this notice and any associated regulations shall not be grounds for a claim.

### **Diesel Retrofit Deficiency Deduction**

When the Engineer determines that a diesel retrofit deficiency exists, a daily monetary deduction will be imposed for each calendar day or fraction thereof the deficiency continues to exist. The calendar day(s) will begin when the time period for correction is exceeded and end with the Engineer's written acceptance of the correction. The daily monetary deduction will be \$1,000.00 for each deficiency identified.

The deficiency will be based on lack of diesel retrofit emissions control.

If a Contractor accumulates three diesel retrofit deficiency deductions for the same piece of equipment in a contract period, the Contractor will be shutdown until the deficiency is corrected. Such a shutdown will not be grounds for any extension of the contract time, waiver of penalties, or be grounds for any claim.

### **DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION (BDE)**

Effective: September 1, 2000

Revised: April 2, 2018

FEDERAL OBLIGATION. The Department of Transportation, as a recipient of federal financial assistance, is required to take all necessary and reasonable steps to ensure nondiscrimination in the award and administration of contracts. Consequently, the federal regulatory provisions of 49 CFR Part 26 apply to this contract concerning the utilization of disadvantaged business enterprises. For the purposes of this Special Provision, a disadvantaged business enterprise (DBE) means a business certified by the Department in accordance with the requirements of 49 CFR Part 26 and listed in the Illinois Unified Certification Program (IL UCP) DBE Directory.

STATE OBLIGATION. This Special Provision will also be used by the Department to satisfy the requirements of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575. When this Special Provision is used to satisfy state law requirements on 100 percent state-funded contracts, the federal government has no involvement in such contracts (not a federal-aid contract) and no responsibility to oversee the implementation of this Special Provision by the Department on those contracts. DBE participation on 100 percent state-funded contracts will not be credited toward fulfilling the Department's annual overall DBE goal required by the US Department of Transportation to comply with the federal DBE program requirements.

CONTRACTOR ASSURANCE. The Contractor makes the following assurance and agrees to include the assurance in each subcontract that the Contractor signs with a subcontractor.

The Contractor, subrecipient, or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of contracts funded in whole or in part with federal or state funds. Failure by the Contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (a) Withholding progress payments;
- (b) Assessing sanctions;
- (c) Liquidated damages; and/or
- (d) Disqualifying the Contractor from future bidding as non-responsible.

OVERALL GOAL SET FOR THE DEPARTMENT. As a requirement of compliance with 49 CFR Part 26, the Department has set an overall goal for DBE participation in its federally assisted contracts. That goal applies to all federal-aid funds the Department will expend in its federally assisted contracts for the subject reporting fiscal year. The Department is required to make a good faith effort to achieve the overall goal. The dollar amount paid to all approved DBE companies performing work called for in this contract is eligible to be credited toward fulfillment of the Department's overall goal.

CONTRACT GOAL TO BE ACHIEVED BY THE CONTRACTOR. This contract includes a specific DBE utilization goal established by the Department. The goal has been included because the Department has determined that the work of this contract has subcontracting opportunities that may be suitable for performance by DBE companies. The determination is based on an assessment of the type of work, the location of the work, and the availability of DBE companies to do a part of the work. The assessment indicates that, in the absence of unlawful discrimination, and in an arena of fair and open competition, DBE companies can be expected to perform 0.00% of the work. This percentage is set as the DBE participation goal for this contract. Consequently, in addition to the other award criteria established for this contract, the Department will only award this contract to a bidder who makes a good faith effort to meet this goal of DBE participation in the performance of the work. A bidder makes a good faith effort for award consideration if either of the following is done in accordance with the procedures set for in this Special Provision:

- (a) The bidder documents that enough DBE participation has been obtained to meet the goal or,
- (b) The bidder documents that a good faith effort has been made to meet the goal, even though the effort did not succeed in obtaining enough DBE participation to meet the goal.

**DBE LOCATOR REFERENCES.** Bidders shall consult the IL UCP DBE Directory as a reference source for DBE-certified companies. In addition, the Department maintains a letting and item specific DBE locator information system whereby DBE companies can register their interest in providing quotes on particular bid items advertised for letting. Information concerning DBE companies willing to quote work for particular contracts may be obtained by contacting the Department's Bureau of Small Business Enterprises at telephone number (217) 785-4611, or by visiting the Department's website at: <http://www.idot.illinois.gov/doing-business/certifications/disadvantaged-business-enterprise-certification/il-ucp-directory/index>.

**BIDDING PROCEDURES.** Compliance with this Special Provision is required prior to the award of the contract and the failure of the low bidder to comply will render the bid not responsive.

In order to assure the timely award of the contract, the low bidder shall submit:

- (a) The bidder shall submit a DBE Utilization Plan on completed Department forms SBE 2025 and 2026.
  - (1) The final Utilization Plan must be submitted within five calendar days after the date of the letting in accordance with subsection (a)(2) of Bidding Procedures herein.
  - (2) To meet the five day requirement, the bidder may send the Utilization Plan electronically by scanning and sending to **DOT.DBE.UP@illinois.gov** or faxing to (217) 785-1524. The subject line must include the bid Item Number and the Letting date. The Utilization Plan should be sent as one .pdf file, rather than multiple files and emails for the same Item Number. It is the responsibility of the bidder to obtain confirmation of email or fax delivery.

Alternatively, the Utilization Plan may be sent by certified mail or delivery service within the five calendar day period. If a question arises concerning the mailing date of a Utilization Plan, the mailing date will be established by the U.S. Postal Service postmark on the certified mail receipt from the U.S. Postal Service or the receipt issued by a delivery service when the Utilization Plan is received by the Department. It is the responsibility of the bidder to ensure the postmark or receipt date is affixed within the five days if the bidder intends to rely upon mailing or delivery to satisfy the submission day requirement. The Utilization Plan is to be submitted to:

Illinois Department of Transportation  
Bureau of Small Business Enterprises  
Contract Compliance Section  
2300 South Dirksen Parkway, Room 319  
Springfield, Illinois 62764

The Department will not accept a Utilization Plan if it does not meet the five day submittal requirement and the bid will be declared not responsive. In the event the bid is declared not responsive due to a failure to submit a Utilization Plan or failure to comply with the bidding procedures set forth herein, the Department may elect to cause the forfeiture of the penal sum of the bidder's proposal guaranty, and may deny authorization to bid the project if re-advertised for bids. The Department reserves the right to invite any other bidder to submit a Utilization Plan at any time for award consideration.

- (b) The Utilization Plan shall indicate that the bidder either has obtained sufficient DBE participation commitments to meet the contract goal or has not obtained enough DBE participation commitments in spite of a good faith effort to meet the goal. The Utilization Plan shall further provide the name, telephone number, and telefax number of a responsible official of the bidder designated for purposes of notification of Utilization Plan approval or disapproval under the procedures of this Special Provision.
- (c) The Utilization Plan shall include a DBE Participation Commitment Statement, Department form SBE 2025, for each DBE proposed for the performance of work to achieve the contract goal. For bidding purposes, submission of the completed SBE 2025 forms, signed by the DBEs and scanned or faxed to the bidder will be acceptable as long as the original is available and provided upon request. All elements of information indicated on the said form shall be provided, including but not limited to the following:
  - (1) The names and addresses of DBE firms that will participate in the contract;
  - (2) A description, including pay item numbers, of the work each DBE will perform;
  - (3) The dollar amount of the participation of each DBE firm participating. The dollar amount of participation for identified work shall specifically state the quantity, unit price, and total subcontract price for the work to be completed by the DBE. If partial pay items are to be performed by the DBE, indicate the portion of each item, a unit price where appropriate and the subcontract price amount;
  - (4) DBE Participation Commitment Statements, form SBE 2025, signed by the bidder and each participating DBE firm documenting the commitment to use the DBE subcontractors whose participation is submitted to meet the contract goal;
  - (5) If the bidder is a joint venture comprised of DBE companies and non-DBE companies, the Utilization Plan must also include a clear identification of the portion of the work to be performed by the DBE partner(s); and,
  - (6) If the contract goal is not met, evidence of good faith efforts; the documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor is selected over a DBE for work on the contract.

GOOD FAITH EFFORT PROCEDURES. The contract will not be awarded until the Utilization Plan submitted by the apparent successful bidder is approved. All information submitted by the bidder must be complete, accurate and adequately document that enough DBE participation has been obtained or document that good faith efforts of the bidder, in the event enough DBE participation has not been obtained, before the Department will commit to the performance of the contract by the bidder. The Utilization Plan will be approved by the Department if the Utilization Plan documents sufficient commercially useful DBE work to meet the contract goal or the bidder submits sufficient documentation of a good faith effort to meet the contract goal pursuant to 49 CFR Part 26, Appendix A. The Utilization Plan will not be approved by the Department if the Utilization Plan does not document sufficient DBE participation to meet the contract goal unless the apparent successful bidder documented in the Utilization Plan that it made a good faith effort to meet the goal. This means that the bidder must show that all necessary and reasonable steps were taken to achieve the contract goal. Necessary and reasonable steps are those which, by their scope, intensity and appropriateness to the objective, could reasonably be expected to obtain sufficient DBE participation, even if they were not successful. The Department will consider the quality, quantity, and intensity of the kinds of efforts that the bidder has made. Mere *pro forma* efforts, in other words, efforts done as a matter of form, are not good faith efforts; rather, the bidder is expected to have taken genuine efforts that would be reasonably expected of a bidder actively and aggressively trying to obtain DBE participation sufficient to meet the contract goal.

- (a) The following is a list of types of action that the Department will consider as part of the evaluation of the bidder's good faith efforts to obtain participation. These listed factors are not intended to be a mandatory checklist and are not intended to be exhaustive. Other factors or efforts brought to the attention of the Department may be relevant in appropriate cases, and will be considered by the Department.
  - (1) Soliciting through all reasonable and available means (e.g. attendance at pre-bid meetings, advertising and/or written notices) the interest of all certified DBE companies that have the capability to perform the work of the contract. The bidder must solicit this interest within sufficient time to allow the DBE companies to respond to the solicitation. The bidder must determine with certainty if the DBE companies are interested by taking appropriate steps to follow up initial solicitations.
  - (2) Selecting portions of the work to be performed by DBE companies in order to increase the likelihood that the DBE goals will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation, even when the prime Contractor might otherwise prefer to perform these work items with its own forces.
  - (3) Providing interested DBE companies with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation.

- (4) a. Negotiating in good faith with interested DBE companies. It is the bidder's responsibility to make a portion of the work available to DBE subcontractors and suppliers and to select those portions of the work or material needs consistent with the available DBE subcontractors and suppliers, so as to facilitate DBE participation. Evidence of such negotiation includes the names, addresses, and telephone numbers of DBE companies that were considered; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why additional agreements could not be reached for DBE companies to perform the work.
  - b. A bidder using good business judgment would consider a number of factors in negotiating with subcontractors, including DBE subcontractors, and would take a firm's price and capabilities as well as contract goals into consideration. However, the fact that there may be some additional costs involved in finding and using DBE companies is not in itself sufficient reason for a bidder's failure to meet the contract DBE goal, as long as such costs are reasonable. Also the ability or desire of a bidder to perform the work of a contract with its own organization does not relieve the bidder of the responsibility to make good faith efforts. Bidders are not, however, required to accept higher quotes from DBE companies if the price difference is excessive or unreasonable. In accordance with subsection (c)(6) of the above Bidding Procedures, the documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.
- (5) Not rejecting DBE companies as being unqualified without sound reasons based on a thorough investigation of their capabilities. The bidder's standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations (for example union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the bidder's efforts to meet the project goal.
  - (6) Making efforts to assist interested DBE companies in obtaining bonding, lines of credit, or insurance as required by the recipient or Contractor.
  - (7) Making efforts to assist interested DBE companies in obtaining necessary equipment, supplies, materials, or related assistance or services.
  - (8) Effectively using the services of available minority/women community organizations; minority/women contractors' groups; local, state, and federal minority/women business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of DBE companies.

- (b) If the Department determines that the apparent successful bidder has made a good faith effort to secure the work commitment of DBE companies to meet the contract goal, the Department will award the contract provided that it is otherwise eligible for award. If the Department determines that the bidder has failed to meet the requirements of this Special Provision or that a good faith effort has not been made, the Department will notify the responsible company official designated in the Utilization Plan that the bid is not responsive. The notification shall include a statement of reasons for the determination. If the Utilization Plan is not approved because it is deficient as a technical matter, unless waived by the Department, the bidder will be notified and will be allowed no more than a five calendar day period in order to cure the deficiency.
- (c) The bidder may request administrative reconsideration of a determination adverse to the bidder within the five working days after the receipt of the notification date of the determination by delivering the request to the Department of Transportation, Bureau of Small Business Enterprises, Contract Compliance Section, 2300 South Dirksen Parkway, Room 319, Springfield, Illinois 62764 (Telefax: (217) 785-1524). Deposit of the request in the United States mail on or before the fifth business day shall not be deemed delivery. The determination shall become final if a request is not made and delivered. A request may provide additional written documentation or argument concerning the issues raised in the determination statement of reasons, provided the documentation and arguments address efforts made prior to submitting the bid. The request will be forwarded to the Department's Reconsideration Officer. The Reconsideration Officer will extend an opportunity to the bidder to meet in person in order to consider all issues of documentation and whether the bidder made a good faith effort to meet the goal. After the review by the Reconsideration Officer, the bidder will be sent a written decision within ten working days after receipt of the request for reconsideration, explaining the basis for finding that the bidder did or did not meet the goal or make adequate good faith efforts to do so. A final decision by the Reconsideration Officer that a good faith effort was made shall approve the Utilization Plan submitted by the bidder and shall clear the contract for award. A final decision that a good faith effort was not made shall render the bid not responsive.

CALCULATING DBE PARTICIPATION. The Utilization Plan values represent work anticipated to be performed and paid for upon satisfactory completion. The Department is only able to count toward the achievement of the overall goal and the contract goal the value of payments made for the work actually performed by DBE companies. In addition, a DBE must perform a commercially useful function on the contract to be counted. A commercially useful function is generally performed when the DBE is responsible for the work and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. The Department and Contractor are governed by the provisions of 49 CFR Part 26.55(c) on questions of commercially useful functions as it affects the work. Specific counting guidelines are provided in 49 CFR Part 26.55, the provisions of which govern over the summary contained herein.

- (a) DBE as the Contractor: 100 percent goal credit for that portion of the work performed by the DBE's own forces, including the cost of materials and supplies. Work that a DBE subcontracts to a non-DBE does not count toward the DBE goals.
- (b) DBE as a joint venture Contractor: 100 percent goal credit for that portion of the total dollar value of the contract equal to the distinct, clearly defined portion of the work performed by the DBE's own forces.

- (c) DBE as a subcontractor: 100 percent goal credit for the work of the subcontract performed by the DBE's own forces, including the cost of materials and supplies, excluding the purchase of materials and supplies or the lease of equipment by the DBE subcontractor from the prime Contractor or its affiliates. Work that a DBE subcontractor in turn subcontracts to a non-DBE does not count toward the DBE goal.
- (d) DBE as a trucker: 100 percent goal credit for trucking participation provided the DBE is responsible for the management and supervision of the entire trucking operation for which it is responsible. At least one truck owned, operated, licensed, and insured by the DBE must be used on the contract. Credit will be given for the following:
  - (1) The DBE may lease trucks from another DBE firm, including an owner-operator who is certified as a DBE. The DBE who leases trucks from another DBE receives credit for the total value of the transportation services the lessee DBE provides on the contract.
  - (2) The DBE may also lease trucks from a non-DBE firm, including from an owner-operator. The DBE who leases trucks from a non-DBE is entitled to credit only for the fee or commission is receives as a result of the lease arrangement.
- (e) DBE as a material supplier:
  - (1) 60 percent goal credit for the cost of the materials or supplies purchased from a DBE regular dealer.
  - (2) 100 percent goal credit for the cost of materials of supplies obtained from a DBE manufacturer.
  - (3) 100 percent credit for the value of reasonable fees and commissions for the procurement of materials and supplies if not a DBE regular dealer or DBE manufacturer.

CONTRACT COMPLIANCE. Compliance with this Special Provision is an essential part of the contract. The Department is prohibited by federal regulations from crediting the participation of a DBE included in the Utilization Plan toward either the contract goal or the Department's overall goal until the amount to be applied toward the goals has been paid to the DBE. The following administrative procedures and remedies govern the compliance by the Contractor with the contractual obligations established by the Utilization Plan. After approval of the Utilization Plan and award of the contract, the Utilization Plan and individual DBE Participation Statements become part of the contract. If the Contractor did not succeed in obtaining enough DBE participation to achieve the advertised contract goal, and the Utilization Plan was approved and contract awarded based upon a determination of good faith, the total dollar value of DBE work calculated in the approved Utilization Plan as a percentage of the awarded contract value shall become the amended contract goal. All work indicated for performance by an approved DBE shall be performed, managed, and supervised by the DBE executing the DBE Participation Commitment Statement.

- (a) NO AMENDMENT. No amendment to the Utilization Plan may be made without prior written approval from the Department's Bureau of Small Business Enterprises. All requests for amendment to the Utilization Plan shall be submitted to the Department of Transportation, Bureau of Small Business Enterprises, Contract Compliance Section, 2300 South Dirksen Parkway, Room 319, Springfield, Illinois 62764. Telephone number (217) 785-4611. Telefax number (217) 785-1524.
- (b) CHANGES TO WORK. Any deviation from the DBE condition-of-award or contract plans, specifications, or special provisions must be approved, in writing, by the Department as provided elsewhere in the Contract. The Contractor shall notify affected DBEs in writing of any changes in the scope of work which result in a reduction in the dollar amount condition-of-award to the contract. Where the revision includes work committed to a new DBE subcontractor, not previously involved in the project, then a Request for Approval of Subcontractor, Department form BC 260A or AER 260A, must be signed and submitted. If the commitment of work is in the form of additional tasks assigned to an existing subcontract, than a new Request for Approval of Subcontractor shall not be required. However, the Contractor must document efforts to assure that the existing DBE subcontractor is capable of performing the additional work and has agreed in writing to the change.
- (c) SUBCONTRACT. The Contractor must provide DBE subcontracts to IDOT upon request. Subcontractors shall ensure that all lower tier subcontracts or agreements with DBEs to supply labor or materials be performed in accordance with this Special Provision.

- (d) ALTERNATIVE WORK METHODS. In addition to the above requirements for reductions in the condition of award, additional requirements apply to the two cases of Contractor-initiated work substitution proposals. Where the contract allows alternate work methods which serve to delete or create underruns in condition of award DBE work, and the Contractor selects that alternate method or, where the Contractor proposes a substitute work method or material that serves to diminish or delete work committed to a DBE and replace it with other work, then the Contractor must demonstrate one of the following:
- (1) That the replacement work will be performed by the same DBE (as long as the DBE is certified in the respective item of work) in a modification of the condition of award; or
  - (2) That the DBE is aware that its work will be deleted or will experience underruns and has agreed in writing to the change. If this occurs, the Contractor shall substitute other work of equivalent value to a certified DBE or provide documentation of good faith efforts to do so; or
  - (3) That the DBE is not capable of performing the replacement work or has declined to perform the work at a reasonable competitive price. If this occurs, the Contractor shall substitute other work of equivalent value to a certified DBE or provide documentation of good faith efforts to do so.
- (e) TERMINATION AND REPLACEMENT PROCEDURES. The Contractor shall not terminate or replace a DBE listed on the approved Utilization Plan, or perform with other forces work designated for a listed DBE except as provided in this Special Provision. The Contractor shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed unless the Contractor obtains the Department's written consent as provided in subsection (a) of this part. Unless Department consent is provided for termination of a DBE subcontractor, the Contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the DBE in the Utilization Plan.

As stated above, the Contractor shall not terminate or replace a DBE subcontractor listed in the approved Utilization Plan without prior written consent. This includes, but is not limited to, instances in which the Contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm. Written consent will be granted only if the Bureau of Small Business Enterprises agrees, for reasons stated in its concurrence document, that the Contractor has good cause to terminate or replace the DBE firm. Before transmitting to the Bureau of Small Business Enterprises any request to terminate and/or substitute a DBE subcontractor, the Contractor shall give notice in writing to the DBE subcontractor, with a copy to the Bureau, of its intent to request to terminate and/or substitute, and the reason for the request. The Contractor shall give the DBE five days to respond to the Contractor's notice. The DBE so notified shall advise the Bureau and the Contractor of the reasons, if any, why it objects to the proposed termination of its subcontract and why the Bureau should not approve the Contractor's action. If required in a particular case as a matter of public necessity, the Bureau may provide a response period shorter than five days.

For purposes of this paragraph, good cause includes the following circumstances:

- (1) The listed DBE subcontractor fails or refuses to execute a written contract;
- (2) The listed DBE subcontractor fails or refuses to perform the work of its subcontract in a way consistent with normal industry standards. Provided, however, that good cause does not exist if the failure or refusal of the DBE subcontractor to perform its work on the subcontract results from the bad faith or discriminatory action of the prime contractor;
- (3) The listed DBE subcontractor fails or refuses to meet the prime Contractor's reasonable, nondiscriminatory bond requirements;
- (4) The listed DBE subcontractor becomes bankrupt, insolvent, or exhibits credit unworthiness;
- (5) The listed DBE subcontractor is ineligible to work on public works projects because of suspension and debarment proceedings pursuant 2 CFR Parts 180, 215 and 1200 or applicable state law.
- (6) You have determined that the listed DBE subcontractor is not a responsible contractor;
- (7) The listed DBE subcontractor voluntarily withdraws from the projects and provides to you written notice of its withdrawal;
- (8) The listed DBE is ineligible to receive DBE credit for the type of work required;
- (9) A DBE owner dies or becomes disabled with the result that the listed DBE subcontractor is unable to complete its work on the contract;
- (10) Other documented good cause that compels the termination of the DBE subcontractor. Provided, that good cause does not exist if the prime Contractor seeks to terminate a DBE it relied upon to obtain the contract so that the prime Contractor can self-perform the work for which the DBE contractor was engaged or so that the prime Contractor can substitute another DBE or non-DBE contractor after contract award.

When a DBE is terminated, or fails to complete its work on the Contract for any reason the Contractor shall make a good faith effort to find another DBE to substitute for the original DBE to perform at least the same amount of work under the contract as the terminated DBE to the extent needed to meet the established Contract goal. The good faith efforts shall be documented by the Contractor. If the Department requests documentation under this provision, the Contractor shall submit the documentation within seven days, which may be extended for an additional seven days if necessary at the request of the Contractor. The Department shall provide a written determination to the Contractor stating whether or not good faith efforts have been demonstrated.

- (f) **FINAL PAYMENT.** After the performance of the final item of work or delivery of material by a DBE and final payment therefore to the DBE by the Contractor, but not later than thirty calendar days after payment has been made by the Department to the Contractor for such work or material, the Contractor shall submit a DBE Payment Agreement on Department form SBE 2115 to the Resident Engineer. If full and final payment has not been made to the DBE, the DBE Payment Agreement shall indicate whether a disagreement as to the payment required exists between the Contractor and the DBE or if the Contractor believes that the work has not been satisfactorily completed. If the Contractor does not have the full amount of work indicated in the Utilization Plan performed by the DBE companies indicated in the Utilization Plan and after good faith efforts are reviewed, the Department may deduct from contract payments to the Contractor the amount of the goal not achieved as liquidated and ascertained damages. The Contractor may request an administrative reconsideration of any amount deducted as damages pursuant to subsection (h) of this part.
- (g) **ENFORCEMENT.** The Department reserves the right to withhold payment to the Contractor to enforce the provisions of this Special Provision. Final payment shall not be made on the contract until such time as the Contractor submits sufficient documentation demonstrating achievement of the goal in accordance with this Special Provision or after liquidated damages have been determined and collected.
- (h) **RECONSIDERATION.** Notwithstanding any other provision of the contract, including but not limited to Article 109.09 of the Standard Specifications, the Contractor may request administrative reconsideration of a decision to deduct the amount of the goal not achieved as liquidated damages. A request to reconsider shall be delivered to the Contract Compliance Section and shall be handled and considered in the same manner as set forth in paragraph (c) of "Good Faith Effort Procedures" of this Special Provision, except a final decision that a good faith effort was not made during contract performance to achieve the goal agreed to in the Utilization Plan shall be the final administrative decision of the Department. The result of the reconsideration process is not administratively appealable to the U.S. Department of Transportation.

#### **EQUIPMENT PARKING AND STORAGE (BDE)**

Effective: November 1, 2017

Replace the first paragraph of Article 701.11 of the Standard Specifications with the following.

**"701.11 Equipment Parking and Storage.** During working hours, all vehicles and/or nonoperating equipment which are parked, two hours or less, shall be parked at least 8 ft (2.5 m) from the open traffic lane. For other periods of time during working and for all nonworking hours, all vehicles, materials, and equipment shall be parked or stored as follows.

- (a) When the project has adequate right-of-way, vehicles, materials, and equipment shall be located a minimum of 30 ft (9 m) from the pavement.
- (b) When adequate right-of-way does not exist, vehicles, materials, and equipment shall be located a minimum of 15 ft (4.5 m) from the edge of any pavement open to traffic.

(c) Behind temporary concrete barrier, vehicles, materials, and equipment shall be located a minimum of 24 in. (600 mm) behind free standing barrier or a minimum of 6 in. (150 mm) behind barrier that is either pinned or restrained according to Article 704.04. The 24 in. or 6 in. measurement shall be from the base of the non-traffic side of the barrier.

(d) Behind other man-made or natural barriers meeting the approval of the Engineer.”

**LIGHTS ON BARRICADES (BDE)**

Effective: January 1, 2018

Revise Article 701.16 of the Standard Specifications to read:

“**701.16 Lights.** Lights shall be used on devices as required in the plans, the traffic control plan, and the following table.

Circumstance	Lights Required
Daylight operations	None
First two warning signs on each approach to the work involving a nighttime lane closure and “ROUGH GROOVED SURFACE” (W8-I107) signs	Flashing mono-directional lights
Devices delineating isolated obstacles, excavations, or hazards at night (Does not apply to patching)	Flashing bi-directional lights
Devices delineating obstacles, excavations, or hazards exceeding 100 ft (30 m) in length at night (Does not apply to widening)	Steady burn bi-directional lights
Channelizing devices for nighttime lane closures on two-lane roads	None
Channelizing devices for nighttime lane closures on multi-lane roads	None
Channelizing devices for nighttime lane closures on multi-lane roads separating opposing directions of traffic	None
Channelizing devices for nighttime along lane shifts on multilane roads	Steady burn mono-directional lights
Channelizing devices for night time along lane shifts on two lane roads	Steady burn bi-directional lights
Devices in nighttime lane closure tapers on Standards 701316 and 701321	Steady burn bi-directional lights
Devices in nighttime lane closure tapers	Steady burn mono-directional lights
Devices delineating a widening trench	None
Devices delineating patches at night on roadways with an ADT less than 25,000	None
Devices delineating patches at night on roadways with an ADT of 25,000 or more	None

Batteries for the lights shall be replaced on a group basis at such times as may be specified by the Engineer.”

Delete the fourth sentence of the first paragraph of Article 701.17(c)(2) of the Standard Specifications.

Revise the first paragraph of Article 603.07 of the Standard Specifications to read:

“**603.07 Protection Under Traffic.** After the casting has been adjusted and Class SI concrete has been placed, the work shall be protected by a barricade for at least 72 hours.”

**PAYMENTS TO SUBCONTRACTORS (BDE)**

Effective: November 2, 2017

Add the following to the end of the fourth paragraph of Article 109.11 of the Standard Specifications:

“If reasonable cause is asserted, written notice shall be provided to the applicable subcontractor and/or material supplier and the Engineer within five days of the Contractor receiving payment. The written notice shall identify the contract number, the subcontract or material purchase agreement, a detailed reason for refusal, the value of payment being withheld, and the specific remedial actions required of the subcontractor and/or material supplier so that payment can be made.”

**PROGRESS PAYMENTS (BDE)**

Effective: November 2, 2013

Revise Article 109.07(a) of the Standard Specifications to read:

“(a) Progress Payments. At least once each month, the Engineer will make a written estimate of the quantity of work performed in accordance with the contract, and the value thereof at the contract unit prices. The amount of the estimate approved as due for payment will be vouchered by the Department and presented to the State Comptroller for payment. No amount less than \$1000.00 will be approved for payment other than the final payment.

Progress payments may be reduced by liens filed pursuant to Section 23(c) of the Mechanics’ Lien Act, 770 ILCS 60/23(c).

If a Contractor or subcontractor has defaulted on a loan issued under the Department’s Disadvantaged Business Revolving Loan Program (20 ILCS 2705/2705-610), progress payments may be reduced pursuant to the terms of that loan agreement. In such cases, the amount of the estimate related to the work performed by the Contractor or subcontractor, in default of the loan agreement, will be offset, in whole or in part, and vouchered by the Department to the Working Capital Revolving Fund or designated escrow account. Payment for the work shall be considered as issued and received by the Contractor or subcontractor on the date of the offset voucher. Further, the amount of the offset voucher shall be a credit against the Department’s obligation to pay the Contractor, the Contractor’s obligation to pay the subcontractor, and the Contractor’s or subcontractor’s total loan indebtedness to the Department. The offset shall continue until such time as the entire loan indebtedness is satisfied. The Department will notify the Contractor and Fund Control Agent in a timely manner of such offset. The Contractor or subcontractor shall not be entitled to additional payment in consideration of the offset.

The failure to perform any requirement, obligation, or term of the contract by the Contractor shall be reason for withholding any progress payments until the Department determines that compliance has been achieved.”

**SUBCONTRACTOR AND DBE PAYMENT REPORTING (BDE)**

Effective: April 2, 2018

Add the following to Section 109 of the Standard Specifications.

**“109.14 Subcontractor and Disadvantaged Business Enterprise Payment Reporting.**  
The Contractor shall report all payments made to the following parties:

- (a) first tier subcontractors;
- (b) lower tier subcontractors affecting disadvantaged business enterprise (DBE) goal credit;
- (c) material suppliers or trucking firms that are part of the Contractor’s submitted DBE utilization plan.

The report shall be made through the Department’s on-line subcontractor payment reporting system within 21 days of making the payment.”

**SUBCONTRACTOR MOBILIZATION PAYMENTS (BDE)**

Effective: November 2, 2017

Replace the second paragraph of Article 109.12 of the Standard Specifications with the following:

“This mobilization payment shall be made at least 14 days prior to the subcontractor starting work. The amount paid shall be at the following percentage of the amount of the subcontract reported on form BC 260A submitted for the approval of the subcontractor’s work.

Value of Subcontract Reported on Form BC 260A	Mobilization Percentage
Less than \$10,000	25%
\$10,000 to less than \$20,000	20%
\$20,000 to less than \$40,000	18%
\$40,000 to less than \$60,000	16%
\$60,000 to less than \$80,000	14%
\$80,000 to less than \$100,000	12%
\$100,000 to less than \$250,000	10%
\$250,000 to less than \$500,000	9%
\$500,000 to \$750,000	8%
Over \$750,000	7%”

**WEEKLY DBE TRUCKING REPORTS (BDE)**

Effective: June 2, 2012

Revised: April 2, 2015

The Contractor shall submit a weekly report of Disadvantaged Business Enterprise (DBE) trucks hired by the Contractor or subcontractors (i.e. not owned by the Contractor or subcontractors) that are used for DBE goal credit.

The report shall be submitted to the Engineer on Department form "SBE 723" within ten business days following the reporting period. The reporting period shall be Monday through Sunday for each week reportable trucking activities occur.

Any costs associated with providing weekly DBE trucking reports shall be considered as included in the contract unit prices bid for the various items of work involved and no additional compensation will be allowed.

## **REVISIONS TO THE ILLINOIS PREVAILING WAGE RATES**

The Prevailing rates of wages are included in the Contract proposals which are subject to Check Sheet #5 of the Supplemental Specifications and Recurring Special Provisions. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which the work is to be performed and for each craft or type of work or mechanic needed to execute the work of the Contract. As required by Prevailing Wage Act (820 ILCS 130/0.01, et seq.) and Check Sheet #5 of the Contract, not less than the rates of wages ascertained by the Illinois Department of Labor and as revised during the performance of a Contract shall be paid to all laborers, workers and mechanics performing work under the Contract. Post the scale of wages in a prominent and easily accessible place at the site of work.

If the Illinois Department of Labor revises the prevailing rates of wages to be paid as listed in the specification of rates, the contractor shall post the revised rates of wages and shall pay not less than the revised rates of wages. Current wage rate information shall be obtained by visiting the Illinois Department of Labor web site at <http://www.state.il.us/agency/idol/> or by calling 312-793-2814. It is the responsibility of the contractor to review the rates applicable to the work of the contract at regular intervals in order to insure the timely payment of current rates. Provision of this information to the contractor by means of the Illinois Department of Labor web site satisfies the notification of revisions by the Department to the contractor pursuant to the Act, and the contractor agrees that no additional notice is required. The contractor shall notify each of its subcontractors of the revised rates of wages.