



Illinois Department of Transportation

Memorandum

To:	Studies & Plans Squads	PPM 70-03
From:	C. D. Latham	Revised: Tim Brandenburg
Subject:	Sign Bases	
Date:	July 9, 1985	Revision Date: April 20, 2004

PLAN PREPARATION MEMORANDUM 70-03

BACKGROUND & PROCEDURE

This memorandum revises Plan Preparation Memorandum 85-160.P, Sign Bases and supplements applicable portions of the Standard Specifications and BDE Manual in providing a reminder to include removal and disposal of commercial sign bases in Phase II Plans as a result of Land Acquisition Negotiations.

Recently, a complaint from a contractor on an urban section that had commercial signs removed through right-of-way negotiations, but the bases remained in place and the Contractor was not aware of it.

On sections that have sign bases within the right-of-way that are to be removed either as a pay item or included with something else (earthwork items, etc.), some indication of the location and approximate size (excluding depth unless known) should be shown on the plans.

It may be all right in some cases to specify that the sign bases be removed to at least one foot below the proposed elevation of sub-grade or ground surface, within the area of construction and within the limits of the right-of-way.