



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 10, 2020

SUBJECT: FAS Route 728 (IL 138)
Project STP-JEPJ (794)
Section (119)RS-3, I-1
Macoupin County
Contract No. 72G99
Item No. 100, January 17, 2020 Letting
Addendum A

NOTICE TO PROSPECTIVE BIDDERS:

Attached is an addendum to the plans or proposal. This addendum involves revised and/or added material.

1. Revised page ii of the Table of Contents to the Special Provisions
2. Added pages 91-99 to the Special Provisions
3. Revised sheets 13 and 14 of the Plans

Prime contractors must utilize the enclosed material when preparing their bid and must include any changes to the Schedule of Prices in their bid.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Jack A. Elston'.

Jack A. Elston, P.E.
Bureau Chief, Design and Environment




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NORFOLK SOUTHERN CORPORATION-RIGHT OF ENTRY91

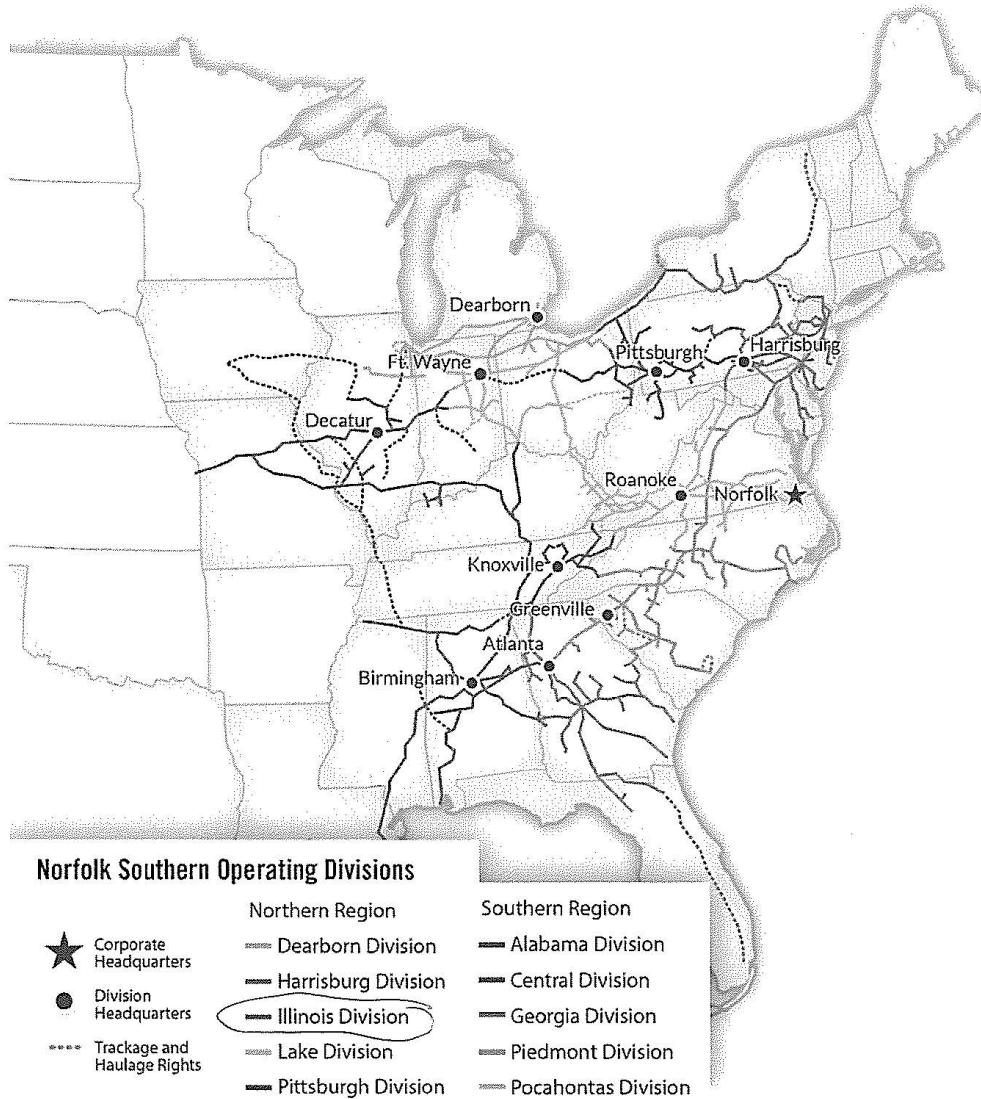
NORFOLK SOUTHERN CORPORATION-RIGHT OF ENTRY

Division Contacts for Right of Entry | Access NS Property | NS Services | Real Estate | N... Page 1 of 3

Real Estate / NS Services / Access NS Property

Browse Division Contacts for Right of Entry

SHARE   



NORTHERN REGION

<http://www.nscorp.com/content/nscorp/en/real-estate/norfolk-southern-services/access-norf...> 1/8/2020

Added 1-10-2020

Dearborn Division
341 Emerald Ave
Toledo, OH 43604
(419) 254-1540

Harrisburg & Pittsburgh Division
4600 Deer Path Rd, Ste 201
Harrisburg, PA 17110
717-541-2200

SOUTHERN REGION

Alabama Division, Georgia Division and Piedmont Division
4998 Austell Powder Springs Rd.
Austell, GA 30106
770-405-3678

CENTRAL REGION

Illinois Division
1735 East Condit Street
Decatur, IL 62521
217-425-2234

Lake Division
8111 Nelson Rd.
Fort Wayne, IN 46803
260-493-5355

Pocahontas Division
435 Kimball Ave NE
Roanoke, VA 24016
540-524-4847

RELATED LINKS

[Right of Entry FAQs »](#)

[Division Contacts for Right of Entry »](#)

CONTACT AN NS REAL ESTATE ADVISOR

[Real Estate Contacts](#)

[Contacts by Territory](#)

[Legal Services Contacts](#)

[Management Contacts](#)

<http://www.nscorp.com/content/nscorp/en/real-estate/norfolk-southern-services/access-norf...> 1/8/2020

Added 1-10-2020

Division Contacts for Right of Entry | Access NS Property | NS Services | Real Estate | N... Page 3 of 3

Billing and Insurance Contacts

Kontessa Lemons
Property Services Agent

[Send Kontessa a message](#)

404-962-5811

RELATED LINKS

[SYSTEM OVERVIEW >](#)

[SHIPPING OPTIONS >](#)

[INDUSTRIAL DEVELOPMENT >](#)

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Added 1-10-2020

Real Estate / NS Services

Browse Access NS Property

SHARE   

Safety of our employees, of individuals in the communities in which we operate, and individuals granted permission to enter railroad property, is our priority. If you require access to NS property to perform work, you must submit an application to secure railroad approval. Verbal authorization is not valid.

Entry onto railroad property may require the presence of a flagman if the entry occurs within 25 feet of track. Any inquiries regarding flagging should be sent to our Division Office. Contact information for our Division Offices are listed on the below link: <http://www.nscorp.com/content/nscorp/en/real-estate/norfolk-southern-services/access-norfolk-southern-property/division-contacts-for-right-of-entry.html>

Please be advised, effective April 1, 2014, the application fees will be changed as follows:

\$2,000.00 - Environmental

\$1,250.00 - Nonenvironmental

For environmental rights of entry

To gain access to NS property for environmental purposes, direct your application to the Law Department:

Diane Hogan 757-629-2817
Law Department, Box 241
Norfolk Southern Corporation
Three Commercial Place
Norfolk VA 23510

Environmental Right of Entry Instructions

[DOWNLOAD PDF 233 KB](#)

Environmental Right of Entry Application

[DOWNLOAD PDF 175 KB](#)

For non-environmental rights of entry

To obtain entry onto NS property for less than 30 days in duration, refer to the [Division Contacts for Right of Entry](#) page, and send your application to the appropriate division superintendent's office.

For more than 30 days in duration please submit application to:

Norfolk Southern Corporation
Real Estate Department

<http://www.nscorp.com/content/nscorp/en/real-estate/norfolk-southern-services/access-norf...> 1/8/2020

Added 1-10-2020

Attn: Right of Entry Application
1200 Peachtree Street N.E., 12th Floor
Atlanta GA 30309

Non-environmental Right of Entry Instructions

[DOWNLOAD](#) PDF 166 KB

Non-environmental Right of Entry Application

[DOWNLOAD](#) PDF 481 KB

* Submit applications promptly

Rights of entry often require input from several NS operating departments. To ensure timely review, submit your request well in advance of your proposed entry date. Note that environmental rights of entry can require fees and additional application information.

RELATED LINKS

[Right of Entry FAQs »](#)

[Division Contacts for Right of Entry »](#)

CONTACT AN NS REAL ESTATE ADVISOR

[Real Estate Contacts](#)

[Contacts by Territory](#)

[Legal Services Contacts](#)

[Management Contacts](#)

[Billing and Insurance Contacts](#)

Kontessa Lemons
Property Services Agent

[Send Kontessa a message](#)

404-962-5811

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Added 1-10-2020

RELATED LINKS

[SYSTEM OVERVIEW >](#)

[SHIPPING OPTIONS >](#)

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Non-environmental Right of Entry Instructions

Fee Schedule
Non-environmental ROE application review by Norfolk Southern: \$1,250.00

Following are the instructions and forms for applying for right of entry onto Norfolk Southern property. **Submit your application and processing fee to Deniece Dennis at 1200 Peachtree Street NE, Box 165, Atlanta Georgia 30309.**

1. You must submit a fully completed **Application Form**. Please be sure you provide the complete legal name of the applicant, are explicit in the proposed use of the property, and that you sign the application. Please send the original application to NS and retain a copy for your records.
2. Any **application fees must be paid** at the time of submission of your application. All fees are non-refundable. Please **make your check payable to Norfolk Southern Corporation**.
3. An **exhibit** representing the location of the proposed access of property, with dimensions, should be attached to your application. See the Sample Exhibit provided in this section for an example of what this item should look like, and the kind of information it should include.
4. A **general location map** of the property must also accompany your application. Examples include such data as county highway maps with the location marked, USGS topographical maps with the location marked, or applicable county tax maps with the area highlighted, etc. The proposed leased or licensed property should be highlighted.
5. Please read the **insurance overview** and make certain you can comply with all requirements.
6. **Be sure to submit any attachments** specifically called for with the application such as agreement copies, sketches of the property, or agreements with any NS departments or contractors to enter NS property.

Processing of your application requires NS management review and approval and may involve several departments at NS. Please allow 4-6 weeks for processing.

The proposed site may not be used prior to the execution of a separate formal agreement with NS and verification that all insurance requirements have been met. Environmental rights of entry may require fees and information in addition to that required by the application form for approval to enter the property.

Insurance

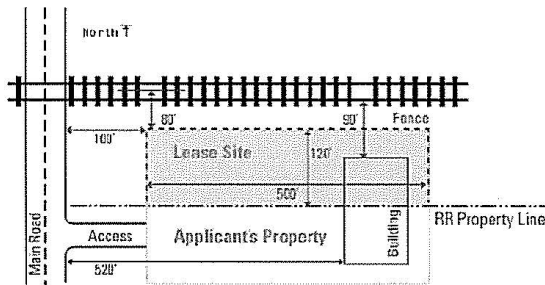
Each tenant/licensee shall be required to obtain, at its sole cost and expense, various types of insurance coverage with various limits. These insurance coverages must be of a form and be underwritten by insurance companies that meet with the NS' approval. In addition, the tenant/licensee may be required to pay NS a risk-financing fee in certain instances. The types of insurance typically required by NS include:

- | | |
|--|---|
| Commercial General Liability Insurance | Automobile Liability Insurance |
| Worker's Compensation Insurance | Railroad Protective Liability Insurance (during construction or maintenance only) |

Norfolk Southern generally requires a policy of Commercial General Liability Insurance with a combined single limit of not less than \$2,000,000 per occurrence for injury to or death of persons and damage to or loss or destruction of property. Specific insurance requirements will be provided to you in the agreement covering your request when it is approved by the Railroad.

Exhibit/Sketch

An exhibit/sketch of the proposed leased property, with dimensions, should accompany all applications. Any planned improvements on the property, with dimensions from the nearest track, should also be depicted. Below is an example of what the sketch might look like, and some of the dimensions it could include.



Try to provide as many details or landmarks that identify the premises as possible. Mileposts generally exist along every mile of the RR and are similar in appearance to the mile markers found along interstates. If you have a GPS (Global Positioning System), please include property latitude and longitude.

If milepost markers are readily accessible or visible on the property, we appreciate your including the details but your safety is our foremost concern.

Maps

Examples include such data as county highway maps with the location marked, USGS topographical maps with the location marked, or applicable county tax maps with the area highlighted, etc. The proposed lease or licensed area should be highlighted. Please indicate which direction is north.

Hazardous Materials

Prohibition of Certain Potentially Environmentally Damaging Operations On Company Property:

Electronics, electrical transformer repair or reconditioning, asbestos manufacturing, blast furnaces, steel works, rolling and finishing mills, smelting and/or refining, wood treatment or tie plants, salvage operations, junk yards, scrap dealers, drum or barrel reconditioners, battery recycling, tire storage or recycling, waste disposal operations of any kind including landfills, surface impoundments and waste piles, incinerators, sewage systems, electroplating operations, fuel blending, waste or used oil recycling or reclamation, explosives disposal, manufacturing or detonation, bulk oil storage or any facility requiring a TSD hazardous waste permit or any hazardous waste transloading facility.

The foregoing list of prohibited activities on company property is not exclusive. All proposed leases, licenses and permits will be carefully evaluated to determine if the proposed activities pose an unreasonable environmental risk.

**NORFOLK SOUTHERN CORPORATION
 NON-ENVIRONMENTAL RIGHT OF ENTRY APPLICATION FORM**

APPLICANT INFORMATION The Application fee of \$1,250 is enclosed (mail-in applications only). Check # _____

Legal Name of Applicant (party to agreement) _____ Tax ID _____

Mailing Information

Billing Information (if same leave blank)

Street Address _____

Street Address _____

City _____

City _____

State _____ Zip _____

State _____ Zip _____

Name of Contact _____

Billing Contact _____

Title _____

Title _____

Phone # (_____) _____ Fax # (_____) _____

Phone # (_____) _____ Fax # (_____) _____

E-Mail Address _____

E-Mail Address _____

Applicant is a: (Provide state of formation for Corporation and Partnerships, and name of owner for Sole Proprietorship)

<input type="checkbox"/> Corporation- State _____	<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Contractor Working Solely for Applicant
<input type="checkbox"/> Limited Partnership- State _____	<input type="checkbox"/> Individual	SubContractor: _____
<input type="checkbox"/> General Partnership- State _____	<input type="checkbox"/> Other (specify) _____	
<input type="checkbox"/> Sole Proprietorship - State _____	<input type="checkbox"/> Government Entity- State _____	<input type="checkbox"/> Contractor Working Solely for NS
Owner _____	Gov't Dep't: _____	NS Dept: _____

PROPERTY INFORMATION

Location of property Street Address (if applicable) _____ Railroad Milepost _____

Nearest Town _____ County _____ State _____ Latitude/Longitude _____ / _____

Railroad Line Name _____ Division (if known) _____

A sketch of the property you wish to enter is REQUIRED. Provide Lat/Long coordinates if available.

Time period to occupy From ____/____/____ To ____/____/____

Work to be performed is within _____ Ft of the tracks. (If within 25ft of center of the rail, a flagman is required at your expense.)

Applicant's intended purpose for this right-of-entry (be specific) _____

Approximate area of property to be occupied (specify square feet or acres) _____ SQFT _____ AC

Were services to be performed requested by Norfolk Southern Corporation or its subsidiaries? Yes No

Requested by whom? _____

Are there railroad tracks located on the land? Yes No

How will property be accessed? Public road adjacent Across Railroad Property not covered by this license

Across Railroad tracks Other (specify) _____

Are you aware of any existing or former agreements covering this property? Yes No

If yes, provide licensee's name & company _____

Are there any existing improvements (buildings, pavement, fences, billboards, etc.) on the property? Yes No

If yes, specify _____ Who owns them? _____

I/We understand that submission of this application does not authorize occupation of or entry on the property. Exact fees and insurance requirements will be forwarded after the application has been reviewed and approved by NS.

Signed _____

Date ____/____/____