



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

April 1, 2021

SUBJECT Various Routes  
Section D3 Lighting Repair 2021-2  
Bureau & LaSalle Counties  
Contract No. 66L62  
Item No. 199, April 23, 2021 Letting  
Addendum A

## NOTICE TO PROSPECTIVE BIDDERS:

Attached is an addendum to the plans or proposal. This addendum involves revised and/or added material.

1. Revised page 6 Special Provisions

Prime contractors must utilize the enclosed material when preparing their bid and must include any changes to the Schedule of Prices in their bid.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jack A. Elston".

Jack A. Elston, P.E.  
Bureau Chief, Design and Environment

MTS

## **CONTRACTOR'S REQUIREMENTS FOR CALL-OUT/EMERGENCY CALL-OUT WORK ORDERS FOR ELECTRICAL SERVICE**

Description. This work shall consist of mobilizing the necessary personnel, equipment and materials required for the Contractor to respond to call out/emergency call-out work orders when issued by the Department for the purpose of repairs and maintenance to traffic signals, flashing beacons, roadway lighting, and other electrical services as specified on the call-out work orders.

Exact locations and nature of repairs shall be determined by the Engineer and specified on the call-out work orders prior to the mobilization of the Contractor's work forces.

Contractor's Representative. The Contractor shall designate a service representative to serve as the key contact person for the Department in the execution of this contract. The service representative shall monitor the daily activities of the contract and be available to discuss and respond to any problems that may arise. The services of this person shall be included in the contract and no additional compensation shall be allowed.

The Contractor shall designate at least two (2) responsible representatives of its organization to whom the Department may issue work orders and instructions. The Contractor shall provide necessary information (names and telephone numbers) of these representatives to the Engineer. One of these representatives shall be available at all times.

Contractor's Personnel. The Contractor or his designated personnel shall be available to respond to calls for service at all times, to include Saturdays, Sundays, and Holidays, to correct any malfunction of equipment or affect any temporary emergency repair to damaged equipment resulting from any cause.

Contractor's Base of Operations. The Contractor shall establish a base of operations or office and shall be no more than **one hundred twenty (120)** miles from any one traffic signal, flashing beacon, highway lighting, or speed monitor within the contracted area(s).

The Contractor shall notify the Department of the location of the base of operations and shall be available to the Department to store necessary spare electrical equipment/materials, when available, for use on call-out work order repairs. The storage area shall protect the state's equipment/materials from weather and water damage and be open to the Department during normal working hours.

Contractor's Electronic Mail. The Contractor shall have electronic mail receiving and sending capabilities available. The Department will utilize these communication mediums to reduce errors in communications and to send/receive work orders, receive daily contract work activity sheets, various drawings and estimate sheets as needed. This requirement shall be included in the contract and no additional compensation shall be allowed.

Contractor's Report of Defective Equipment. The Contractor shall report the existence of any defective equipment, controls, and/or accessories which may require replacement or repairing. This information shall be given to the Department representative and shall include the location of the defective item and the impact on the project.

Revised 4/1/2021